

TOWN OF BUCKLAND
MASSACHUSETTS



Feb. 23, 2021

Mr. Michael J. Carter, P.E.
GCG Associates, Inc.
84 Main Street
Wilmington, MA 01887

SUBJECT: CONTRACT AWARD & NOTICE TO PROCEED – FY20 Lower Ashfield Improvement Project

Dear Mr. Carter:

On behalf of the Buckland Select Board I am pleased to inform you that GCG Associates, Inc. was awarded the contract for engineering and resident inspector services for the Lower Ashfield Street Improvement Project pending the execution of a contract by the Town with the Department of Housing and Community Development for the FY20 CDBG and the completion off all grant-start up activities.

We will forward the copies of the contract for services soon for your signature. At that time will ask you to sign the contracts and attachments, provide a certificate of insurance, and return them to Heather Butler at the address above, indicating your firm's acceptance.

The Town looks forward to working with your firm. Should you have any questions concerning the contract, please contact Linda Overing, CDBG Consultant, at (978) 544-8505.

Sincerely,

Heather Butler
Town Administrator