



AGREEMENT NOTICE TO PROCEED

September 17, 2019

Town of Buckland 17 State Street Buckland, MA 01370

Agreement Number: 109125

Action Item #:

32

Action Item Date:

September 11, 2019

Dear Heather Butler:

Enclosed is a signed copy of your agreement with the Massachusetts Department of Transportation, Highway Division.

This agreement is relative in the amount of \$133,797.00 to prepare a Complete Streets Tier 3 Construction Program in Buckland.

In accordance with the terms of this agreement, you are hereby notified to commence work on September 6, 2019. The work is scheduled to be completed on December 31, 2020.

Thank you,

Leo F. Mooney IV

Director of Contracts & Records

LFM/mrm

cc:

Fiscal

Contracts & Records

E-Mail:

Michael Schwartz, Project Management

Dan Lee, Capital Budget Eileen Gunn, Environmental

Mark Moore, D1

Michelle Danila, Contract Manager

www.mass.gov/massdot

MASSDOT STANDARD CONTRACT FORM



This form is issued and published by the Massachusetts Department of Transportation (MassDOT or Department). Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract.

part of the contract microst prior toparament approximation types and the contract prior to the contract prior	,
CONTRACTOR LEGAL NAME: Town of Buckland	DEPARTMENT NAME: Massachusetts Department of Transportation
(and d/b/a):	MMARS Department Code: DOT
Legal Address: (W-9, W-4, T&C): 17 State Street, Shelburne falls, MA 01370	Business Mailing Address: 10 Park Plaza, Room 6260, Boston, MA 02116
Contract Manager: Heather Butler	Billing Address (if different):
E-Mail: twnadmin@town.buckland.ma.us	Contract Manager: Michelle Danila
<u>Phone</u> : 413-625-6330 <u>Fax</u> :	E-Mail: michelle.danila@dot.state.ma.us
Contractor Vendor Code: VC6000191739	Phone: 857-368-9441 <u>Fax</u> :
Vendor Code Address ID (e.g. "AD001"): AD 001 .	MMARS Doc ID(s): CT DOT 6433 INTF 00X0 2020 A 00 109125
(Note: The Address Id Must be set up for <u>EFT</u> payments.)	RFR/Procurement or Other ID Number: 00 109125
X NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) Statewide Contract (OSD or an OSD-designated Department) Collective Purchase (Attach OSD approval, scope, budget)	CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment:, 20 Enter Amendment Amount: \$ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)
	Amendment to Scope or Budget (Attach updated scope and budget) Interim Contract (Attach justification for Interim Contract and updated scope/budget) Contract Employee (Attach any updates to scope or budget) Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)
budget) The following MassDOT_TERMS_AND_CONDITIONS_(T&C) has been executed, filed	
<u>X</u> MassDOT Terms and Conditions	with CTR and is incorporated by reference into this contract.
	s, conditions or terms and any changes if rates or terms are being amended.)
identify a PPD as follows: Payment issued within 10 days% PPD; Payment issued wi days% PPD. If PPD percentages are left blank, identify reason:agree to standar payment (subsequent payments scheduled to support standard EFT 45 day payment cyc BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDME performance or what is being amended for a Contract Amendment. Attach all supporting	ENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of
Exhibit A-Scope of Work Narrative.	
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contra	
X 1. may be incurred as of the Effective Date (latest signature date below) and no oblig	
authorized to be made either as settlement payments or as authorized reimburseme	and no obligations have been incurred prior to the <u>Effective Date</u> . If the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are an payments, and that the details and circumstances of all obligations under this Contract are uses the Commonwealth and MassDOT from further claims related to these obligations.
amended, provided that the terms of this Contract and performance expectations and	20_20_, with no new obligations being incurred after this date unless the Contract is properly obligations shall survive its termination for the purpose of resolving any claim or dispute, for primance, reporting, invoicing or final payments, or during any lapse between amendments.
Amendment has been executed by an authorized signatory of the Contractor, the Depai approvals. The Contractor makes all certifications required under the attached <u>Contractor</u> penalties of perjury, agrees to provide any required documentation upon request to sup business in Massachusetts are attached or incorporated by reference herein according http://transnet/docs/ComApp/MassDOTTermsandConditions.doc , this Standard Contractor's Response, and additional negotiated terms,	"Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Intment, or a later Contract or Amendment Start Date specified above, subject to any required ractor Certifications (incorporated by reference if not attached hereto) under the pains and inport compliance, and agrees that all terms governing performance of this Contract and doing go to the following hierarchy of document precedence, the MassDOT Terms and Conditions at Form including the Instructions and Contractor Certifications, the Request for Response provided that additional negotiated terms will take precedence over the relevant terms in the MR 21.07, incorporated herein, provided that any amended RFR or Response terms result in
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: Date: 8/13 F.9 (Signature and Date Must Be Handwritten At Time of Signature) Print Name: Zachary Torner Print Title: Chair, Select Boaro.	AUTHORIZING SIGNATURE FOR MassDOT: X:

Project Number:	X20T000125 C11
City/Town of:	Buckland
Contract Number:	109125
Contract Date:	September 6, 2019
Contractor: <u>T</u>	own of Buckland
Completion Date	December 21, 2020

The Commonwealth of Massachusetts



CONTRACT FOR STATE HIGHWAY WORK



Boston, Massachusetts

Complete Streets Funding Program

Tier 3 Construction Funding Agreement

Agreement Number: 109125

Date: September 6,2019

MUNICIPALITY: Buckland

PROJECT: State St. & Ashfield St. - Complete Streets Funding Program Improvements - FY20R1

This Agreement made and entered into by and between the MASSACHUSETTS DEPARTMENT OF TRANSPORTATION, hereinafter called MassDOT", and the City/Town of Buckland, (hereinafter called the MUNICIPALITY"), and

WHEREAS, the MUNICIPALITY proposes to construct Project/(s) from its approved Tier 3 Project Application, and

WHEREAS, the Scope of Work for each Project/(s) is described in "EXHIBIT A", (hereinafter referred to as the "PROJECT") and shall be in accordance with the Tier 3 project approvals from the Complete Street Program and shall be constructed per the plans, specifications, and estimate (hereinafter referred to as "SPECIFICATIONS") and where only locally funded roads are eligible and MassDOT will not pay for work done on State Owned Roadways, and

WHEREAS, said SPECIFICATIONS set forth by the MUNICIPALITY, shall but not limited to the following current in conformance with, documents as amended; MassDOT's Project Development and Design Guide, MassDOT's Construction and Traffic Standard Details, MassDOT's Highway Manual. MassDOT's Bridge Manual. MassDOT's Design Specifications for Highways and Bridges, MassDOT's Standard Drawings for Traffic Signals and Highway Lighting; the latest edition of American Standard for Nursery Stock; 521 CMR Rules and Regulations of the Architectural Access Board (AAB) and Americans with Disabilities Act (ADA), the Manual on Uniform Traffic Control Devices, any and all

state or federal regulations, and/or to the satisfaction of MassDOT - Highway Division, Chief Engineer.

WHEREAS, said the total estimated construction cost is \$ 133,797.00 as described within "EXHIBIT B", (the "Preliminary Estimate Form") for each location, and

WHEREAS, the PROJECT is to be financed by funds provided by MassDOT's in accordance with appropriation 6121-1318, and WHEREAS MassDOT's State Aid Engineers and MassDOT's Highway Engineering Division shall review the PROJECT's items of work described within "EXHIBIT B" to ensure they are commensurate with the PROJECT's Scope of Work, and

WHEREAS, funding was authorized through the 2014 Transportation Bond Bill and as amended by the Acts of 2016, and

WHEREAS, the construction work outlined within "EXHIBIT B" needs to be completed by the Agreement's Expiration Date, unless an extension of time is granted under the terms of the "EXPIRATION DATE" clause, and

WHEREAS all environmental permits and approvals must be obtained prior to construction. MassDOT's Environmental Punch list must be signed by the authorized municipal official, hereby attached and labeled as "EXHIBIT C", and

WHEREAS, the Contractor to be eligible to bid on said projects, shall be approved by MassDOT's prequalification process, in accordance with M.G.L. c 81 subsection 8B, and

WHEREAS, MassDOT requires a post construction report to account for programmatic metrics and spending. A <u>Post-Construction Report Form</u> will be provided to submit with your final Reimbursement request and will include pre-and post- photos and relevant construction metrics for bicycle, pedestrian and transit infrastructure, and

WHEREAS, the parties hereto have reached an agreement as to the apportionment of work and expense necessary for the completion of the PROJECT.

NOW THEREFORE, in consideration of the obligations contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, MASSDOT and the MUNICIPALITY hereby agree, each with the other, as follows:

DIVISION OF WORK

The MUNICIPALITY shall provide by its own Contractors and/or Subcontractors all necessary labor materials, equipment and other said PROJECT pursuant with services to construct any and all SPECIFICATIONS, local, state and federal applicable laws regulations in accordance with the attached Scope of Work ("Exhibit A"), and the Preliminary Estimate Form ("Exhibit B"). The Contractor to be eligible to bid on said projects shall be approved in accordance with to MassDOT's prequalification process, where the application forms are located on MassDOT's Highway Division Web Site, under Construction The MUNICIPALITY shall follow the same guidelines Prequalification. as if the said Projects were under MassDOT' the Chapter 90 Program.

In addition, any and all construction activities or related work required for the construction of said PROJECT shall be in conformance with any and all policies and procedures of MASSDOT.

The MUNICIPALITY shall obtain any and all permits and easements required to complete the work for said PROJECT.

DIVISION OF EXPENSE

MassDOT will reimburse the MUNICIPALITY for the actual costs incurred to complete the PROJECT up to, but not exceeding the amount approved in "EXHIBIT B". All costs incurred shall be approved by MASSDOT prior to reimbursement. Any costs in and above this amount shall be borne by the MUNICIPALITY.

METHOD OF PAYMENT TO THE MUNICIPALITY

Section 1. During the course of the PROJECT, the MUNICIPALITY may present monthly progress bills of the incurred costs for approval and payment by MASSDOT.

Section 2. Upon the completion of the PROJECT to the satisfaction MUNICIPALITY written notification shall be MASSDOT and the given to the District Highway Director of MASSDOT by the MUNICIPALITY that said work has been completed and, within 120 days thereof, the MUNICIPALITY will submit to MASSDOT a final detailed quintuplicate) as required, and final settlement will then be made between the MassDOT and the MUNICIPALITY. MUNICIPALITY The CHAPTER 90 process under the Tier 3 follow MassDOT's program complete any and all forms for reimbursement, and as directed MassDOT's State Aid Engineers. The said Billing shall be reviewed by the District's State Aid Engineer, and upon approval the billing shall to MassDOT - Highway Engineering Division - Project Roadway Development Section for authorization of said payments. information may be submitted in an electronic format compatible with MASSDOT's needs.

Section 3. All reimbursable charges in connection with this Agreement will be subject to audit by representatives of MASSDOT and the MUNICIPALITY will retain all records and documents pertaining to the Agreement charges until such audit is completed or until written approval to destroy the records is given by MASSDOT.

The Governor or his designee, the Secretary of Administration and Finance, and the State Auditor or his designee shall have the right at reasonable times and upon reasonable notice to examine the books, records and other complications of data of the MUNICIPALITY which pertain to the performance of the provisions and requirements of this Agreement.

FUTURE MAINTENANCE

The MUNICIPALITY shall continue sole responsibility for the maintenance and upkeep of all property associated with the PROJECT and the costs thereof

MISCELLANEOUS

This agreement shall not be considered fully executed, and work shall not commence until MASSDOT signs this Agreement and the MUNICIPALITY has received an official Notice to Proceed from MASSDOT.

EXPIRATION DATE

This agreement is set to expire on December 31, 2020. In the event that the MUNICIPALITY believes an extension of time is necessary, the MUNICIPALITY agrees to submit to MassDOT a written request for an extension no later than 60 days prior to the termination date specified on the attached signature page. The request will need to address the current expiration date, the proposed expiration date and any other information deemed necessary. MassDOT, in its absolute discretion, may agree to grant said request for an extension of time if it finds that sufficient justification has been provided by the MUNICIPALITY. An extension for this agreement after this date will not be granted and the Agreement will be terminated.

Exhibit A - Project Narrative(s)

Exhibit B - Project Estimate(s)

Exhibit C - Environmental Punchlist(s)



Complete Streets Funding Program Tier 3 Project Application Exhibit A - Scope of Work Narrative

Municipality Town of Buckland Date April 29, 2019

Project Rank #1 Name: State Street Pedestrian Improvements

The State Street Pedestrian Improvements Project will complete a number of priority pedestrian accessibility and safety improvements on State Street in the village of Shelburne Falls in Buckland, MA. The State Street Pedestrian Improvement Project includes the installation of an Americans with Disabilities Act (ADA) compliant curb ramp at the handicap parking spot in front of Town Hall (P2). There is currently no curb ramp directly next to the handicap parking space and those who use this space are forced into the street to access the sidewalk. At the State Street and Clement Street intersection, the project will reconstruct a retaining wall that is obstructing a portion of the sidewalk, and construct a bump-out with an ADA curb ramp (P2, P8). The project also includes extending the grade-level 5-foot wide concrete sidewalk southwest from the Long Lot, a town owned parking area, to the nearby crosswalk to provide better pedestrian access to the State Street galleries (P5). The project also includes clearing brush and removing obstructions encroaching on the sidewalk and relocating street furniture to provide a minimum 4-foot path of travel (S2). The project also includes repositioning the STOP sign at William Street to improve visibility (S0) for pedestrians on State Street. Additionally, the project includes refreshing the paint at the crosswalks at the Long Lot town parking lot, William Street intersection, and Clement Street as necessary (P9) in order to make the crosswalks more visible.

Project Rank #3 Name: Ashfield Street Pedestrian Improvements

The Ashfield Street Pedestrian Improvements Project will include pedestrian infrastructure improvements on Ashfield Street. Ashfield Street connects the commercial center of the village of Shelburne Falls to the dense residential neighborhoods to the southwest. The project includes the construction of a sidewalk extension at the Green Street intersection, including a crosswalk, pedestrian crossing signs, and Americans with Disabilities Act (ADA) compliant curb ramp (P2, P5, P8, P9). The project includes the reconstruction and widening of sections of the existing sidewalk to 5-feet wide: at Salmon Falls Gallery; on the northwest side of Ashfield Street from Gallery driveway to Conway Street; from Franklin Street to Walker Road (P10). These sidewalk sections are narrow, in poor condition and have uneven surfaces which pose a tripping hazard. The project also includes the construction of ADA curb ramps where there are currently none at Salmon Falls Gallery, Walker Road, Kratt Avenue, School Street and south of railroad tracks (P2).

This project is not within an environmental justice area, but it provides a connection from the residential area of the Buckland section of Shelburne Falls to the Shelburne section of Shelburne Falls which is an environmental justice area. Ashfield Street connects neighboring residential areas to State Street, which is the main street in the Buckland section of Shelburne Falls and connects to the

Shelburne section of Shelburne Falls. The Buckland Town Hall is located on State Street. The Buckland Shelburne Elementary School is 3/4 mile from Ashfield Street on Mechanic Street in the Shelburne section of Shelburne Falls. The Franklin Regional Transit Authority's Route Number 41 Charlemont - Greenfield stops at the Arms Library in the Shelburne section of Shelburne Falls. The bus stop is 1/4 mile from Ashfield Street. Additionally, the Shelburne Buckland Community Center, where the senior center is located, is on Main Street in the Shelburne section of Shelburne Falls. The Community Center is 1/2 mile from Ashfield Street.

These improvements will create a better pedestrian connection to the elementary school, FRTA bus stop, and the senior center from the residential neighborhoods in the Buckland section of Shelburne Falls. Overall, these sidewalk, curb ramp and crosswalk improvements will further achieve complete streets by improving pedestrian connections between the walkable residential neighborhoods and the village center in Buckland.



COMPLETE STREETS FUNDING PROGRAM Exhibit B PRELIMINARY ESTIMATE

City /Town of	Buckland	_ Date:	4/29/2019
Project Rank #/Name	#1 State Street Pedestrian Improvements		Revised MassDOT

Item #s - Standard MassDOT Item numbers can be found on our Construction Cost Estimator/Weighted Bid Prices. Search Items at https://hwy.massdot.state.ma.us/CPE/ItemSearch.aspx

Do not exceed MassDOT Allowances for Contingency, Construction Eng. Oversight, Mobilitzation, Police. See attached sheet.

ITEM#	QTY.	UNIT	DESCRIPTION OF ELIGIBLE	$ _{UN}$	IT PRICE	AMOUNT
,, <u>, , , , , , , , , , , , , , , , , ,</u>	Q / /.		REIMBURSEMENT ITEMS ONLY	"		AMOON
				\$		
102.1	530.00	FT	Tree Trimming	\$	12.00	\$ 6,360.00
120.1	50.00	CY	Unclassified Excavation	\$	30.40	\$ 1,520.00
151.	40.00	CY	Gravel Borrow	\$	34.60	\$ 1,384.00
504.	25.00	FT	Granite Curb Type VA4 - Straight	\$	40.00	\$ 1,000.00
690.	5.00	CY	Stone Masonry Wall Removed and Rebuilt	\$	1,000.00	\$ 5,000.00
701.	150.00	CY	Cement Concrete Sidewalk	\$	64.00	\$ 9,600.00
701.2	6.00	SY	Cement Concrete WCR	\$	88.40	\$ 530.40
734.	1.00	EA	Sign Removed and Reset	\$	150.00	\$ 150:00
	1.00	EA	Construction Engineering / Oversight 15%			\$ 2,877.66
	1.00	EA	Construction Contingency 10%			\$ 1,918.44
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OTAL			MassDOT Request not to exceed \$400,00	00.	1177	\$ 30,341



COMPLETE STREETS FUNDING PROGRAM Exhibit B PRELIMINARY ESTIMATE

City /Town of	Buckland	Date:	4/29/2019	

Project Rank #/Name #3 Ashfield Street Pedestrian Improvements

Item #s - Standard MassDOT Item numbers can be found on our Construction Cost Estimator/Weighted Bid Prices. Search Items at https://hwy.massdot.state.ma.us/CPE/ItemSearch.aspx

Do not exceed MassDOT Allowances for Contingency, Construction Eng. Oversight, Mobilitzation, Police. See attached sheet.

ITEM#	QTY.	UNIT	DESCRIPTION OF ELIGIBLE REIMBURSEMENT ITEMS ONLY	UNIT F	PRICE	AMOUNT
120.1	214.00	CY	Unclassified Excavation	\$	30.40	\$ 6,505.6
151.	162.00	CY	Gravel Borrow	\$	34.60	\$ 5,605.2
504.	40.00	FT	Granite Curb Type VA4 - Straight	\$	40.00	\$ 1,600.0
580.	910.00	FT	Curb Removed and Reset	\$	25.00	\$ 22,750.0
701.	550.00	CY	Cement Concrete Sidewalk	\$	64.00	\$ 35,200.00
701.2	24.00	SY	Cement Concrete WCR	\$	88.40	\$ 2,121.60
703.	14.70	TON	Hot Mix Ashpalt Driveway	\$	190.00	\$ 2,793.00
866.112	640.00	SF	12 Inch Reflectorized White Line (Thermop	\$	2.30	\$ 1,472.00
832.	58.00	SF	Warning, Regulatory & Route Marker - Alur	\$	11.00	\$ 638.00
847.1	8.00	EA	Sign Support (N/Guide) + Rte Marker w/1 E	\$	112.00	\$ 896.00
	1.00	EA	Construction Engineering / Oversight 15%			\$ 11,937.2
	1.00	EA	Construction Contingency 10%			\$ 7,958.14
	1.00	EA	Traffic Police 5%			\$ 3,979.07
						\$
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5						\$ -
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TAL			MassDOT Request not to exceed \$400,00	00.		\$ 103,456



(Required for Tier 3 Application to be complete. Fill out for each Project location)

Μι	nicipality Buckland	MassDOT Highv	vay District #:1							
Di wi Re bio	Proposed Work: The Green Street Bicycle and Pedestrian Improvements will construct Americans with Disabilities Act (ADA) compliant crosswalk with warning signs at Ashfield Street (P2, P9). The project will also include the reconstruction of the west end segment of the sidewalk to 5-feet wide (P1, P10). Reconfigure railroad crossing intersection to narrow pavement, reduce crossing distance, and provide bicycle accommodation. Delineate pedestrian path across railroad tracks with pavement markings in accordance with AASHTO & FHWA guidelines (P12). Repaint all crosswalks (P9)									
	TE: ALL ENVIRONMENTAL PERMITS / APP INSTRUCTION.	PROVALS MUST BE OBTAINE	PRIOR TO							
1. 2.	Will the pavement width increase by four or more feet for Will the project after the bank or terrain located ten more	re feet from the existing roadway for	YesNoX_							
	one-half or more miles, unless necessary to install a stru	acture or equipment?	YesNoX_							
3.	Will the removal of 5 or more trees with diameters of 14	inches or more be required?	YesNoX							
4.	Will more than 300 ft. of stone wall be removed or altere	ed?	YesNoX							
5.	Will the project involve construction of a parking lot wit	h capacity of 150 cars or more?	Yes No X							
6.	Are any other MEPA review thresholds exceeded (see 3									
•	If your answer is YES to any of questions 1-6, you must									
	Notification Form (ENF).*		Yes No X							
7.	Will the project be on a "Scenic Road" (Acts of 1973, C	. 67)?								
• •	If your answer is YES, your Planning Board or Selectme									
	consent for cutting / removal of trees or changes to stone		Yes NoX_							
8.	Have all necessary takings, easements, rights of entry, et									
٠.	If a county Hearing is required, it must be held prior to s	•	Yes X No							
9	Has a Project Notification Form and locus map been su	_								
	Historical Commission? Required https://www.sec.state		Yes No X							
10	Is any work proposed in or within 100 ft. of a wetland (s		100							
10.	If your answer is YES, you must file the project with you									
	prior to starting work.	ar 100a: Consci vation Commission	YesNoX_							
11	If work is proposed in a wetland or water resource, a per	mit may be required from the	1 tsNO							
11.	Department of Environmental Protection, Corps of Engil		Yes No X							
	•		resNOX							
R in Id	Valid is recognized that the purpose of this information is to assist the equest Form (of which this is a part). Accordingly, the informat stentional errors or material omissions. Any action taken by Mass gally or financially obligate MassDOT Highway Division to summless MassDOT Highway Division for any action.	MassDOT Highway Division in approving the distribution provided here is intended to be completed by the basis of this point or defend the municipality, and the manufacture of the municipality.	e and correct with no information shall not nunicipality shall save							
	Duly Authorized Municipal Officials	Reviewed and Approved for To	ransmittal by:							
Highway or Conservation Officer's Title										
	impetures	Signotures								

Date

Date



(Required for Tier 3 Application to be complete. Fill out for each Project location)

American's with Disabilities Act (ADA) compliant curb ramp at the rear Town Hall entrance for access from the parking to (TP2) behind the building. The project also includes the relocation of obstructions are on the Williams Street sidewalk near the Town Hall including but not limited to: utility guy wire, mailbox, and STOP sign (S2). The project also includes reconstructing the sidewalk connection from parking area behind Town Hall (P1) to the sidewalk in order to make the area safer and more pedestrian friendly. NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION. 1. Will the pavement width increase by four or more feet for one-half or more miles? 2. Will the project later the bank or termin located ten more feet from the existing roadway for one-half or more miles, unless necessary to install a structure or equipment? 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? 4. Will more than 300 ft. of stone wall be removed or altered? 5. Will the project involve construction of a parking lot with capacity of 150 cars or more? 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11,03)? 1f your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF). 7. Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? 1f your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. 8. Have all necessary takings, easements, rights of entry, etc. been completed? 1f a county Hearing is required, it must be held prior to starting work. 9 Has a Project Notification Form and locus map been submitted to the Massachusetts Historical Commission? Required hittps://www.sec.state.ma.us/mhc/mhcpdf/pnf.ndf 10. Is any work proposed in or within 100 in of a wetlant on water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc. 1. Yes	Μι	nicipality Buckland	MassDOT High	way Distr	ict #:	1				
2. Will the project alter the bank or terrain located ten more feet from the existing roadway for one-half or more miles, unless necessary to install a structure or equipment? 2. Will the project alter the bank or terrain located ten more feet from the existing roadway for one-half or more miles, unless necessary to install a structure or equipment? 3. Will the removal of 50 more trees with diameters of 14 inches or more be required? 4. Will more than 300 ft. of stone wall be removed or altered? 5. Will the project involve construction of a parking lot with capacity of 150 cars or more? 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11.03)? 1f your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF). 7. Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? 1f your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. 8. Have all necessary takings, easements, rights of entry, etc. been completed? 1f a county Hearing is required, it must be held prior to starting work. 9 Has a Project Notification Form and locus map been submitted to the Massachusetts 1istorical Commission? Required https://www.sec.state.ma.us/mhc/mhcpdf/ponf.pdf 10. Is any work proposed in or within 100 ft. of a welland (stream, pond, swamp, etc.)? 1f your answer is YES, you must file the project with your local Conservation Commission prior to starting work. 1. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc. 1. Validation 1. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc. 1. Validation 1. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc. 1. Validation 1. Highway Ordon	Ar fro are ma	from the parking lot (P2) behind the building. The project also includes the relocation of obstructions that are on the Williams Street sidewalk near the Town Hall including but not limited to: utility guy wire, mailbox, and STOP sign (S2). The project also includes reconstructing the sidewalk connection from parking area behind Town Hall (P1) to the sidewalk in order to make the area safer and more pedestrian								
2. Will the project alter the bank or terrain located ten more feet from the existing roadway for one-half or more miles, unless necessary to install a structure or equipment? Yes No X Will the removal of 5 or more trees with diameters of 14 inches or more be required? Yes No X Will more than 300 ft. of stone wall be removed or altered? Will the project involve construction of a parking lot with capacity of 150 cars or more? Will the project involve construction of a parking lot with capacity of 150 cars or more? Are any other MEPA review thresholds exceeded (see 301 CMR 11.03)? If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF). Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. Have all necessary takings, easements, rights of entry, etc. been completed? If a county Hearing is required, it must be held prior to starting work. Has a Project Notification Form and locus map been submitted to the Massachusetts Historical Commission? Required https://www.sec.state.ma.us/mhe/mhcpdfpnf,ndf Yes No X Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)? If your answer is YES, you must file the project with your local Conservation Commission prior to starting work. Yes No X It if work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc. Yes No X Will the purpose of this information is to assist the MussDOT Highway Division in approving the Chapter 901 Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by MassDOT Highway Division on the basis of this information sha	-		PPROVALS MUST BE OBTAINE	D PRIOR	TO					
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Highway or Conservation Officer's Title		Duly Authorized Municipal Officials	Reviewed and Approved for T	ransmitta	l by:					
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Signatures		Idua / Mailul	Highway or Conservation Of	ficer's Titl	e					
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4-30-19



(Required for Tier 3 Application to be complete. Fill out for each Project location)

M	unicipality <u>Buckland</u>		MassDOT High	way Distr	ict #:	1			
Proposed Work: The Ashfield Street Pedestrian Improvements will construct a sidewalk extension at the Green Street intersection, including crosswalk, pedestrian crossing signs, and Americans with Disabilities Act (ADA) compliant curb ramp (P2, P5, P8, P9). Reconstruct existing sidewalk to 5-feet wide at several locations including: near the Salmon Falls Gallery; on the northwest side of Ashfield Street from the Salmon Falls Gallery driveway to Conway Street; from Franklin Street to Walker Road (P10). Construct ADA curb ramps at Salmon Falls Gallery, Walker Road, Kratt Avenue, School Street, and south of railroad tracks (P2).									
	OTE: ALL ENVIRONMED INSTRUCTION.	ENTAL PERMITS / A	PPROVALS MUST BE OBTAINE	ED PRIOR	то				
1. 2.	-	-	t for one-half or more miles? nore feet from the existing roadway for	Yes	No _	<u> X</u>			
	one-half or more miles, un	less necessary to install a s	structure or equipment?	Yes	No _	х			
3.		•	14 inches or more be required?		No _				
4.	Will more than 300 ft. of st		•		No				
5.			with capacity of 150 cars or more?		No				
6.	Are any other MEPA review	, _	• •	103	110				
υ.	If your answer is YES to an	•	•						
	Notification Form (ENF).*	y or queauona 1-0, you nn	ast the air Environmental	Var	No _	v			
7.	Will the project be on a "So	enic Pond" (Acts of 1973	C 67)9	1 63					
7.		•	men / City Council must give written						
		_	_	M	N. 7 -	3.0			
	consent for cutting / remove	, —		Yes	No	X			
8.	Have all necessary takings,		•						
_	If a county Hearing is requi	•	-	YesX	No				
9	•	-	submitted to the Massachusetts						
		•	tate.ma.us/mhc/mhcpdf/pnf.pdf	Yes	No _	_X_			
10.		,	(stream, pond, swamp, etc.)?*						
		must file the project with	your local Conservation Commission						
	prior to starting work.	•		Yes	No	X			
11.			permit may be required from the						
	Department of Environmen			Yes	No	<u>X</u>			
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Signatures

Signatures

4-30-19



(Required for Tier 3 Application to be complete. Fill out for each Project location)

Mı	inicipality	Buckland	MassDOT High	way Distric	:t #:	1		
-								
Proposed Work: The State Street Pedestrian Improvements Project includes the installation of an American's with Disabilities Act (ADA) compliant curb ramp at the handicap parking spot within gore								
			State Street (P2). There is current					
			et the retaining wall that blocks a	~				
_			8). Extend grade-level 5-foot con-					
_			crosswalk at the galleries and she			(P5).		
			on sidewalk; relocate street furn					
_			TOP sign at Williams Street to in	-				
Re	fresh the pain	t for the crosswalks at the Long I	Lot, William Street, and Clement	Street as ne	ecessary	(P9)		
BI/	MENT A TOTAL TOTAL	UIDONNENTAI DEDMITE / AD	PROVALS MUST BE OBTAINE	n nnion "	r.c			
			PROVALS MUST BE OBTAINE	D PRIOR	U			
CU	NSTRUCTIC	vn.						
1.	Will the navem	ent width increase by four or more feet	for one-half or more miles?	Yes	No	Y		
2.	•	t alter the bank or terrain located ten me						
		e miles, unless necessary to install a st		Yes	No	x		
3.		al of 5 or more trees with diameters of 1	* *	Yes				
4.		300 ft. of stone wall be removed or alte	•	Yes				
5.		involve construction of a parking lot w		Yes				
6.	, -	4EPA review thresholds exceeded (see						
•		is YES to any of questions 1-6, you mus						
	Notification For			Yes	No	x		
7.		be on a "Scenic Road" (Acts of 1973, (C. 67)?					
• •	, -	s YES, your Planning Board or Selector	· · ·					
	-	ing / removal of trees or changes to stor	-	Yes	No	х		
8.		ary takings, easements, rights of entry,		<u> </u>		7.7.		
		ring is required, it must be held prior to	. •	Yes_X	_ No			
9	•	otification Form and locus map been s	_					
	Historical Com	mission? Required https://www.sec.sta	te.ma.us/mhc/mhcpdf/pnf.pdf	Yes	No _	<u>X</u> _		
10.	Is any work pro	posed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)?*					
	If your answer i	s YES, you must file the project with yo	our local Conservation Commission					
	prior to starting	work.		Yes	_No _	<u>X</u> _		
11.	If work is propo	sed in a wetland or water resource, a pe	ermit may be required from the					
	Department of I	Environmental Protection, Corps of Eng	ineers, etc.	Yes	_No _	<u>X</u>		
		,	dation					
			e MassDOT Highway Division in approving t					
			ation provided here is intended to be completed as DOT Highway Division on the basis of this					
le	gally or financially	obligate MassDOT Highway Division to s	upport or defend the municipality, and the n					
ha	ımless MassDOT I	lighway Division for any action.						
Г	Duly Aut	horized Municipal Officials	Reviewed and Approved for T	ransmittal	hv:			
L		northead Manietpan Officials	retrement and representation 1	4 44113222174444	Jy.			
Г	1///	2 TMarket	1151 1					
1	/alul	/ pyain	New bary					
		•	Highway or Conservation Of	fficer's Title				
L			,					
1	4-30	7-18						

Litchfield, Paul L. (DOT)

From:

FAPROADMIN@aurigo.com

Sent:

Tuesday, August 13, 2019 6:51 AM

To:

Litchfield, Paul L. (DOT)

Cc:

Lara, Basilio (DOT); Nanopoulos, Charles (DOT); FAPROADMIN@aurigo.com; Wu, Grace (DOT);

Theodhori, Kostandin (DOT); Amato, Lorraine (DOT); sfa@dot.state.ma.us.disable;

sfacc@dot.state.ma.us.disable; Vronsky, Vadim (DOT); Yung, Ying (DOT)

Subject:

PARS Numbers Approved for SFY2018PLUG06 - #109125

Attachments:

PMProjectPARSNumberReport.pdf

Approved.

The PARS Number Request for SFY2018PLUG06 - #109125 has been approved and is assigned the following PARS Number(s):

Program Code	Phase
X20T000125	P11

Please see the attached PARS Number Report for more details.

If you have any questions or concerns please feel free to contact me.

Thanks,

Kostandin THEODHORI

Massachusetts Department of Transportation

Director - Federal Aid Programming and Reimbursement Office

10 Park Plaza, Boston, Massachusetts 02116

Phone: (857) 368-9121 Fax: (857) 368-0657

Email: kostandin.theodhori@state.ma.us



SFY2018PLUG06 - PARS Number Report

Project Manager : Paul Lawrence Litchfield

Email: Paul.Litchfield@dot.state.ma.us

Phone: 8573689470

- PA	RS Numbe	r Request i	nformation									
A					PR	C Approved	Advertised	Award	NTP	<u>c</u>	ompletion	End Date
	Pr	oject Number	SFY2018P	LUG06								
	Projec	t Description	Complete Str	eets								
		Project Type				Federal I	mprovement Type					
		District					Location	Statewide		MPO		
F	ederal Aid Pr	oject Number	N/A									
<u>B</u>	Con	tract Number	109125			Start I	Date E	End Date				
	•	Vendor Name	TOWN OF BU	CKLAND		08/19/	2019 1	12/31/2020				
	Assign	ment Number										
	Assignmen	t Description										
	Federa	l Aid Project Number	N/A									
<u>C</u>	Unive	ersal CIP ID #	HW18000B83			ММ	ARS Short Name	IW18000B83-2				
		CIP Priority	Modernization				CIP Division H	łW - Highway				
		CIP Program	Complete stree	ts								
	(CIP ANF Item	T062		(MM)	ARS - Program	Type)					
D	Fixed asse	t determinatio	n: No				Asset Owner :	City / Town				
	FA descr	iption (FAPRO):				Asset Type :					
- PAF	RS Number	and Activit	ty by Fundi	ng Source								
Project A	greement # Fo	ınding Source	Program	Phase	Amount	Non-Participatin	g Activities	Participatin	g Activities		Status	Status Date
NFA	sı	B - SB STATE BO	ONDS		\$133,797.00							
NFA		aterials and hers	X20T000125	P11	\$133,797.00	011N,023N,024N N	,025N,050N,053N,051	N,054			Active	08/13/2019

Page 1 of 2

08/13/2019 6:51 AM



SFY2018PLUG06 - PARS Number Report

Project Manager : Paul Lawrence Litchfield

Email: Paul.Litchfield@dot.state.ma.us

Phone: 8573689470

Activity Code	Activity Name	Activity Description
011	Accounting, Auditing and Budgeting	Salaries, expenses, supplies and other expenditures incurred by personnel engaged in accounting, internal and field auditing and budgeting.
023	Materials Testing	Payments to outside testing companies for materials testing. Also included charges at standard prices for testing performed by the Department at the Materials Division or District laboratories. Department materials personnel assigned full time to a construction job will also use this activity. However, all other Department charges for Materials Testing will be charged to the 530 series of activity codes.
024	Field Engineering	All expenditures incurred in connection with projects actually under construction exclusive of materials testing. Inspections on all construction, reconstruction, betterment and State Aid projects are to be charged to this activity. See activity Code 099 for inspection on Maintenance projects.
025	Final Estimates	All expenditures in connection with final computations and the preparation of final estimates of work done on construction projects listed under Activity Code 024.
050	Contract Payments	All payments to contractors, cities, towns end counties for work done on construction, reconstruction, betterment and state aid projects. This includes mix-in-place or other materials installed by outside contractors. Do not include payments to municipalities to subdivisions thereof for relocating utilities, these are included in Activity Code 054.
053	Materials Furnished Contractor	The cost of all materials furnished by the Department to a contractor to be incorporated in a construction contract.
051	Force Account Work (by Department Forces)	All expenditures incurred by the Department using its own personnel and equipment in doing any construction, reconstruction and betterment work, and includes any materials installed by Department personnel. This work must be identified by a project number and may be done entirely by force account, in some instances, and in others, may supplement work done on the same project by an outside contractor.
054	Payments to Utilities for Rearrangements	All payments to utility companies, cities and towns or subdivisions thereof for work done in relocating utilities in connection with construction projects undertaken by the Department.

Vendor/Customer	Legal Name	Vendor Active Status	Customer Active Status	
VC6000191739	TOWN OF BUCKLAND	Active	Active	
irst Prev Next Last				
Save Undo Delete Inse	ert Copy Paste Search	B		
General Info				
Vendor/Cust	omer: VC6000191739	Restrict Us	se by Department : 🔲	
Legal N	Name: TOWN OF BUCK	LAND Miscel	laneous Account : 🔲	
Alias	/DBA:		Internal Account :	
Vendor Active S	,		Third Party Only :	
Vendor Approval S	·	Th	nird Party Vendor : 🔲	
Customer Active S	,	Thire	Party Customer :	
Customer Approval S	•	Inv	entory Customer :	
Location N	Name : Name :		Never Archive :	
First r Middle N		Res	trict VSS Access : Yes	,
	varne : Vame :	Discontinue - N	lo New Business : 🔲	
	lame : TOWN OF BUCK	Preve	ent MA Reference : 🔲	
Joinpuny 1	TOWN OF BOCK	Pu	unchOut Enabled: 🔲	
		Re-Pt	unchOut Enabled:	
		Electron	ic Order Enabled : 🔲	
			Active From: 05/19/2	004
			Active To:	Russ
			Last Usage Date: 08/29/2	019
			Department :	_
			Unit :	<u></u>
▶ Headquarters				
▶ Organization				
Disbursement	Options			
▶ Prenote/EFT -				
▶ Remittance A	dvice			
▶ Vendor Terms	And made Made 1900 Print			
Accounts Rec	eivable			

Vendor/Customer Page 1 of 1

Vendor/Customer Address State/Province Zip/Postal Code Address Type Street 1 City **Principal Contact** 17 STATE ST SHELBURNE FALLS MA 013701011 NONE PROVIDED Payment Procurement 17 STATE ST SHELBURNE FALLS MA 013701011 NONE PROVIDED 17 STATE STREET SHELBURNE FALLS MA 01370 Billing Billing 69 1/2 CONWAY ST SHELBURNE FALLS MA 01370-1420 Chief James T Hicks First Prev Next Last Save Undo Delete Insert Copy Paste Active From: 05/18/2004 Vendor/Customer: VC6000191739 Active To: TOWN OF BUCKLAND Address Type : Payment Default Record : □ Division/Department: TREASURER Mail Returned : Additional Address Info. : Active Address : Yes Prevent New Spending: Default Currency: USD - US Dollar Address Information Country Phone Code: 1 Address ID: AD001 Street 1: 17 STATE ST Phone: Phone Extension: Street 2: County: City: SHELBURNE FALLS State/Province : MA **County Name:** Country: USA Zip/Postal Code: 013701011 ▶ Prenote/EFT Remittance Advice Contact Information Contact Address Information Change Management Top Modify Existing Record Add New Address Master Address **Master Contacts** Languages Vendor Transaction History

Vendor/Customer Page 1 of 1

Vendor/Customer Menu **Business Type** Certification Start Date | Certification End Date **Business Type ID** Business Type 05/31/2004 **EFT Authorization** 05/14/2004 **EFT EFT Authorization** 06/01/2004 TC T&C Signed 01/01/2002 W9 W-8/W-9 Certified 01/01/2002 First Prev Next Last Save Undo Delete Insert Copy Paste Vendor/Customer: VC6000191739 **Minority Type:** TOWN OF BUCKLAND Status: Business Type ID : $_{\mbox{\footnotesize EFT}}$ Initiation Date: **Business Type:** EFT Authorization **Certification No:** Certification Start Date: 05/14/2004 251 Certification End Date: 05/31/2004 Change Management Created By : CNV Last Modified By: CNV Conversion Conversion Conversion Conversion Created On: 05/18/2004 Last Modified On: 07/08/2004 Last Approved By: CNV Conversion Conversion Last Approved On: 07/08/2004 Top Modify Existing Record Add New Business Types **Business Types**

Vendor Transaction History

Vendor/Customer Page 1 of 1

Vendor/Customer Menu Certification **Legal Name** Taxpayer ID Number Taxpayer ID Number Type TOWN OF BUCKLAND 046001103 **EIN** First Prev Next Last Save Undo Vendor ID: VC6000191739 Taxpayer ID Number: 046001103 Taxpayer ID Number Type: EIN TOWN OF BUCKLAND Vendor Active Status : Active Customer Active Status : Active Customer Approval Status : Complete Vendor Approval Status : Complete Change Management Last Modified By: CNVCreated By : CNV Conversion Conversion Conversion Conversion Created On: 05/18/2004 Last Modified On: 06/30/2004 Last Approved By : $_{\mbox{CNV}}$ Conversion Conversion Last Approved On: 06/30/2004

Top

Modify Existing Record

Vendor Transaction History

1042-S Reporting Information

1099 Reporting Information

				Menu Ba
<u>Taxpayer</u> <u>ID</u>	<u>Name</u>	<u>TIN</u> Type	1099 Reportable	Selecting this box I certify this information is accurate
046001103	TOWN OF BUCKLAND	EIN	Yes	No
First Prev Next	Last			
Save <u>Undo</u> Dele	ete Insert Copy Paste	Search	ė b	No Light - data haustened
▼ Taxpay	er Information			
Create Taxpa	ayer ID :			Last Name: TOWN OF BUCKLAND
Re-Enter Taxpa	ayer ID :		4	Name Control : TOWN
*Taxpa	ayer ID: 046001103		Chg a	ffects Prev Yr :
*TIN Type : EIN V 1099 Backup Withholding Status : V				
Detailed TII	N Type:		10	99 Reportable: 📈
	*Name: TOWN OF BUCK	KLAND	1042	-S Reportable:
ļ	Names :			
A	ddress: 17 STATE ST			
	City: SHELBURNE FA	ALLS		
	State: MA			
ZIF	Code: 013701011			
TIN Cha	nge			
TIN Not	ice			
▶ 1099 Ba	ckup Withholding Info	rmation		
▶ Certifica	ation			
▶ Change	Management			
Тор				



Request For Allocation of Funds Prior to Encumbrance

Project Number(s)			Encumbrance Document ID			681		
Trans				Identification	Number	1		
		CT	DOT	6433	INTF00X02020	A0109125	8/29/2019	
Funding Source						-		
Capital Tolls			Capital [Tolls General		Federal Grant	
Operating]	Tolls C	Operating [Expendable Tru	st		
Approp No 61211318	Obj P01	Unit 6433	Activity	Program	Phase	N/P	Amount Allocated \$133,797.00 \$133,797.00	
Obligation By Fisca	al Year f	or Multi-Ye	ar Contracts					
	612	11318	Total					
2020	\$1	00,000.00	\$100,00	00.00				
2021		33,797.00	\$33,79	7.00				
MMARS Total	\$1	33,797.00	\$133,79	7.00				
Reason for Request: Complete Streets Tier 3								
Contract #: 109125						Cost	Reduction %:	
Vendor ID & Adres			91739	AD001			Year Savings:	
			BUCKLAND			out to the	Tear Oavnigs.	
		: BUCKLAN						
	Contract Description: New Agreement with the Town of Buckland for the Complete Streets Program Tier 3 FY 20 Round 1.							Pound 1
Report Notes: Complete Streets Tier 3								
			000.0 1.01 0					
	00000							
Recommended by:	Recommended by: Last Signature bate) Approved by: Marie Signature Date Start Start							
Completed by the Budget Office:						7/17		
Expense Budget 8/29/19 Approved by: 8/39/						8/39/19.		
			,			200	(Signature / Date)	
Completed by the F	APRO (A	Applies to C	Capital only):					
					Approved by:		(Signature / Date)	111116

Tracking No: TN269N223B3D



Massachusetts Office of the Comptroller Contract Commodity Encumbrance Form

Document Name		TOWN OF BUCKLAND #109125	CKLAND #108	9125									[2243389]	
Document Description		Complete Streets Tier 3	ets Tier 3											
			Document I.D	.D.					MA In	MA Information				
Code Dept	pt Unit		Doca	Document Identiffer	er	Act	Action Code	Department		Identification Number	Je.	Vendor Line	Line	
ст рот	OT 6433		INTF00	INTF00X02020A0109125	9125	- E	Entry MA							
Header / Vendor Information	tor Informa	tion												
Budget FY:	2020			Docun	Document Total:	\$133,797.00	7.00							
Fiscal Year:	2020			Vendo	Vendor Name:	TOWN C	TOWN OF BUCKLAND	ND						
Period:	2			Vendo	Vendor Address:	17 STATE ST	EST		City:	SHELBURNE FALLS	FALLS	State:	te: MA	
Board Award:	0109125			Vendo	Vendor/Customer No.:	No.: VC6000191739	191739						T	
Requester ID:	dotd2a			Address (ess Code:	AD001								
Report Note:	Complete	Complete Streets Tier 3				Comment:	ıt:							
Line #1- Commodity Information	modity Info	rmation												
Commodity Cade	3de 72	721317000000	List Price		De	Description	Complete	Complete Streets Tier 3	3					
Line Type	Se	Service	Unit Price		ပိ	Contract Amount	t \$133,797.00	Г	Commodity Ref. Line					
Quantity			Service From	10/b0 u	612019									
Unit of Measure	<u>p</u>		Service To	12/31/2020										
Line #1- Accounting Information	onnting Info	rmation												
Event Type	PR05	Buc	Budget FY	2020	Unit	6433	33	Major Program	ram	Loc	Location			
Line Amount	\$100,000.00		Fiscal Year	2020	Object	P01	_	Program		Pha	Phase			
Dept	рот	Period		2	Appropriation		61211318	Program Period	eriod	Acti	Activity			
Line Description		Complete Streets Tier 3	13		Dept Object	ject		Function					1	
Line #2- Accounting Information	ounting Info	rmation												
Event Type	PR08	Bud	Budget FY	2021	Unit	6433	33	Major Program	ram	Loc	Location			
Line Amount	\$33,797.00		Fiscal Year	2020	Object.	P01	_	Program		Pha	Phase			
Dept	DOT	Period		2	Appropriation		61211318	Program Period	eriod	Acti	Activity			
Line Description	\neg	Complete Streets Tier 3	23		Dept Object	ject		Function					1	
TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS	PTROLLER	OF THE COM	MMONWEAL	TH OF MAS	SACHUSET	TS		FOR FISCAL USE ONLY	SE ONLY					
I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.	der the penaltie	s of perjury that a	Ill laws of the Con	nmonwealth gove	erning disbursen	nents of public fur		Entered By:	Date:	*	Verified By:		Date:	
0				0					(Initial)			(Initial)		
Print Name: P	Paul Litchfield	pl	Signed:	1	Phy Shill	Title:	Title: PCIT	Ħ		Phone Ext.: 9476 Date:	3470	Date:	168/8	6
Print Name:	Marie Joyce Rose	Rose	Signed:	4	spared by f	CTitle:	Director of	Director of Project Management	ĺ	Phone Ext.:	9333	Date:	8/29/	119
				Authorize	Authorized Signatory								,	1

Tracking No: TN269N223B3D

Massachusetts Department of Transportation CONTRACTOR AUTHORIZED SIGNATORY LISTING



CONTRACTOR LEGAL NAME: Town of Buckland CONTRACTOR VENDOR/CUSTOMER CODE: VC6000191739

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

For privacy purposes DO NOT ATTACH any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Zachary Turner	Chairman, Select Board
à .	
(A) (C) C	

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Date: 8-13-19

Title: Chair, Select Board Telephone: 413 625 - 6330 *5
Fax: 413-625-8570 Email: two adminetown buckland ma.us

[Listing can not be accepted without all of this information completed.] A copy of this listing must be attached to the "record copy" of a contract filed with the department.

CONSULTANT CONTRACTS CHECKLIST

Consultant:	TOWN OF BUCKLAND	CONTRACT NUMBER:109125
City/Town:	BUCKLAND	
PROJECT:	COMPLETE STREETS PROGRAM - TIER 3 – P	PRIORITIZATION PLAN
_	Memorandum–ADM 130 (Orig.)	CHECK ONE:
2. Not Us	ed	New Contract
	ion of Funds: FIN 681 (Orig.) & (1) copy	/ AGREEMENT/ISA
A. MMAR	S input form CT (Orig.)	AMENDMENT -
☐ 5. Pre–Aw	vard Audit Report (1 C)	MISC. ITEM -
☐ 6. FHWA	approval: PR-2 or PR-2A (1 C)	
7. Foreign	n Corp. Certificate (1 C) [Included in Att. D	D]
8. Ins. Cer	rtificates ADM-081 or "ACORD" (Orig.)	
🛛 9. PARS N	lumber (1 C) Various	Paul Litchfield 9470
		CCU Administrator Extension
	ocuments (1 booklet):	Michelle Danila 368-9441
Cover (• •	Project Manager Extension
Index (6 ANF Sta Attachn	andard Contract (2 Originals)	8 /30 19 Date to Budget
	cope of Services (Copy) (Exhibit A of Agre	reement))
🔀 B . F	Preliminary Construction Cost Estimate (E	Exhibit B of Agreement)
	Environmental Punch List (Exhibit C of Ag	greement)
☐ D. I	ncome Disclosure (Original)	3
☐ E. B	Beneficial Interest (Original)	
☐ F. N	Not Used	
☐ G . N	Not Used	
☐ H. A	Affirmative Action Cert. (Copy)	
☐ I. S	tandard Provisions- Divisions I (Copy)	Remarks:
	pecial Provisions (Copy)	The following documents are included in this
	onsultant's Fee Proposal (1 C)	package:
(If applicable. For reference only)	*Copy of Agreement (Exhibits A, B and C)
		*MMARS Terms & Conditions
LM	IMARS Data	*Authorized Signatory Listing Form