

**TOWN OF BUCKLAND**  
MASSACHUSETTS

Jason Stone  
163 State Road  
South Deerfield, MA 01373

Dec. 14, 2021

Dear Mr. Stone:

It was a pleasure meeting you last week during your interview for a position with the Town of Buckland's Highway Department. Your enthusiasm for the work was evident and that was great to see.

I am pleased to inform you that the Board of Selectmen voted at their December 14, 2021 meeting to offer you the non-exempt full time and benefited position of Truck Driver, Laborer, Equipment Operator and Mechanic effective January 3, 2022. The Board is offering you a rate of \$21.50 per hour for 40 hours per week.

Please contact the following staff members who will assist you with the onboard process:

- 1.) Administrative Assistant Pam Guyette at 413 625-6330 ext 1 to make arrangements for your Pre-employment drug and alcohol test, as required by MassDOT for CDL drivers and equipment operators.
- 2.) Collector/Treasurer Lisa Blackmer at 413 625-6330 ext 2 to complete paperwork for Payroll, Health insurance and other benefits as appropriate.
- 3.) Highway Foreman Jake Purinton at 413 625-2367 for specifics about the position as well as when and where to report for work on the 3<sup>rd</sup>.

On behalf of all of #teambuckland I am very happy to welcome you.

Sincerely,

Heather Butler  
Town Administrator

cc: Jake Purinton, Highway Foreman  
Lisa Blackmer, Treasurer & Collector  
Pam Guyette, Administrative Assistant

17 STATE STREET - BUCKLAND  
SHELBURNE FALLS, MA • 01370  
PHONE: (413) 625-6330 • FAX: (413) 625-8570

**TOWN OF BUCKLAND**  
MASSACHUSETTS

Jeffrey Purinton  
75 Bray Road  
Shelburne Falls, MA 01370

Dec. 14, 2021

Dear Mr. Purinton:

It was a pleasure meeting you last week during your interview for a position with the Town of Buckland's Highway Department. Your enthusiasm for the work was evident and that was great to see.

I am pleased to inform you that the Board of Selectmen voted at their December 14, 2021 meeting to offer you the non-exempt full time and benefited position of Truck Driver, Laborer, and Equipment Operator effective January 3, 2022. The Board is offering you a rate of \$20.02 per hour for 40 hours per week.

Please contact the following staff members who will assist you with the onboard process:

- 1.) Administrative Assistant Pam Guyette at 413 625-6330 ext 1 to make arrangements for your Pre-employment drug and alcohol test, as required by MassDOT for CDL drivers and equipment operators.
- 2.) Collector/Treasurer Lisa Blackmer at 413 625-6330 ext 2 to complete paperwork for Payroll, Health insurance and other benefits as appropriate.
- 3.) Highway Foreman Jake Purinton at 413 625-2367 for specifics about the position as well as when and where to report for work on the 1<sup>st</sup>.

On behalf of all of #teambuckland I am very happy to welcome you.

Sincerely,

Heather Butler  
Town Administrator

cc: Jake Purinton, Highway Foreman  
Lisa Blackmer, Treasurer & Collector  
Pam Guyette, Administrative Assistant

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