

Film Permit Guidelines Town of Buckland Location Filming Permit

Thank you for choosing the Town of Buckland for your upcoming film project. The Office of the Board of Selectmen will help make your job as easy as possible while you are visiting. This page is designed to assist you with the Film Permitting process for the Town of Buckland. Per the Town of Buckland Selectmen's policies, a permit is required to film or photograph any commercial, motion picture or advertisement within the Town limits. In this document, the filming entity may be referred to as, "The Production Company." The Production Company is responsible for a permitting fee of \$25.00 per day. Changes to an approved permit require proper local approvals with updated information.

The following types of filming are exempt from the permitting and/or fee process and structure:

- The filming of news events concerning persons, scenes or occurrences of general public interest, filming and still photography by a 501(c)3 non-profit organization and/or a project with on-site personnel numbering 5 persons or less.

Requirements for A FILM PERMIT:

- Please complete the following forms, being as specific as possible, and return them to the Town Administrator at Buckland Town Hall, 17 State Street, Shelburne Falls, MA 01370.
- Obtain General Liability Insurance in the amount of at least one million dollars per occurrence naming the Town of Buckland as an additional insured.
- The Production Company agrees to pay the Town of Buckland for any costs incurred in service to the production that are beyond the ordinary duties of town personnel and/or usage of town-owned equipment. This includes but is not limited to Town Employees' labor, and / or materials utilized in direct connection with the production. Labor will be charged at the benefited wage rate. In addition, the Production Company may incur costs payable to the Town Police Department for such services as providing traffic control, security work, etc. Other costs may occur and will be dealt with on a case by case basis between the Town and the Production Company with the understanding that the production will not create costs for the Town.
- **ADDITIONAL NOTE:** It is the responsibility of the Production Company to notify all business and residential tenants who will be affected in anyway by filming. Permission to use private property must be granted in writing by property owners/landlords/property management companies before filming commences.

The Applicant acting through its authorized agent, agrees to defend, protect, indemnify and hold the Town of Buckland harmless from any and all suits, claims, damages, liabilities, or losses, including attorney fees and costs, for injury to or death of any person(s) or for damage to any property arising from the Applicant's acts or omissions under the film permit or resulting from the filming/photography to be held on the locations, times and dates (Premises) named in the film permit unless the damage is caused by the Town of Buckland's gross negligence or willful misconduct. The bylaws of the Town of Buckland and the laws of the Commonwealth of Massachusetts shall govern this permit.

Along with your application, please submit:

- Proof of General Liability Insurance naming the Town of Buckland as an additional insured, in the amount of at least one million dollars.
- Also complete and sign an Indemnification Agreement.
- A check made payable to the Town of Buckland for the permitting fee.

Should you have any questions regarding permits, fees, or jurisdictions, please call the Town Administrator at 413-625-6167.

Once the Selectmen approve the permit, the Town will appoint individuals for the following roles

- **Municipal Contact:** A town representative that has the authority to make impromptu decisions if needed.
- **Municipal Point Person:** A person within the municipality that works for the town that can help with permits, connect with police, fire, and other departments.
- **Film Liaison:** A person who can assist as described above but also helps with locations, hotels, logistics, etc

Town of Buckland Film Permit

Production: Company: Possible Productions, Inc.

Production Title: "Marble"

Applicant Name & Title: Greg Chiodo - Location Manager

Permanent Company Address: 1041 N. Formosa Ave; Suite 300 West Hollywood, CA 90046

Applicant Phone: NA Company Phone: NA

Cell Phone: (617) 921-2792 Email: gchiodo@gmail.com

Local Address: 100 Studio Way, 3rd Fl. Devens, MA 01434

Local Phone: NA Local Fax: NA

Location's Manager's Name: Greg Chiodo

Telephone: NA Cell Phone: (617) 921-2792

Email: gchiodo@gmail.com

Production Type:

- Feature Film
- Television Film
- Documentary
- Commercial
- Industrial
- Still Photography
- Music Video
- Other (please specify): _____

Location: Please be as specific as possible. Provide street addresses, building names, etc. *The Town recognizes that these locations, dates, and times are subject to change. ALL changes must be made in coordination with the necessary town officials.*

Location 1: Exterior Buckland Town Offices – 17 State Street

Dates TBD between mid January & mid March 2021 Times: TBD

Description of Activity: Town Offices to be depicted as the exterior of the local Police Department; Actors entering and exiting; and other general activity in front on State Street.

Location 2: State Street / Ashland Street - addresses TBD

Dates: TBD between mid January & mid March 2021 Times: TBD

Description of Activity: Establishing businesses TBD as the town's Inn & Tavern. Our characters engaging with them among the depiction of people entering & exiting.

Location 3: Iron Bridge

Dates: TBD between mid January & mid March 2021 Times: TBD

Description of Activity: Various scenes depicting our characters on & walking across the Iron Bridge.

Will streets be used? Circle **Yes** or No If yes, please indicate below.

For filming

Parking

Will streets need to be closed / blocked to traffic? If yes, please indicate date(s) and time(s) below

If appropriate, attach separate sheet with diagram and map to illustrate. Streets and cross streets: Traffic control requests likely near Ashfield St / State St & Bridge St intersection.

Date: TBD Time: TBD

Will any scenes involve the use of fire, smoke, rain, explosives, aircraft, or firearms? If yes, please describe.

No use of fire; rain; explosives; or aircraft currently contemplated. There is potential for snow dressing & depicted snowfall.

Date: TBD Time: TBD

Will this Production involve extraordinary noise (over 55 decibels)? Circle Yes or No If yes, Please describe:

NO

Date: NA Time: NA

Will this Production require turning off street lights for any length of time Circle Yes or No If yes, please describe and provide date(s) and time(s).

Please attach a copy of your general liability insurance coverage in the amount of one million dollars naming the Town of Buckland as an additional insured party.

The applicant agrees to comply with the applicable laws and to maintain town premises in good condition, and to return said premises to the same conditions before use for this film project.

Production Company Agent: (Print): _____ Title: _____

Signature: _____ Date: _____

FOR TOWN USE ONLY

Approved by:

Board of Selectmen, Chair

Date: _____

Board of Selectmen Member

Date: _____

Board of Selectmen Member

Date: _____

Chief of Police

Date: _____

Highway Superintendent

Date: _____

Buckland Fire Chief

Date: _____

Shelburne Falls Fire Chief

Date: _____

TOTAL FEES: _____ DATE FEES PAID: _____ PAYMENT TYPE: _____ CHECK # _____

DATE DEPOSIT PAID: _____ PAYMENT TYPE: _____ CHECK#, _____