

TOWN OF BUCKLAND
MASSACHUSETTS



Feb. 23, 2021

Mr. Michael J. Carter, P.E.
GCG Associates, Inc.
84 Main Street
Wilmington, MA 01887

SUBJECT: CONTRACT AWARD & NOTICE TO PROCEED – FY20 Lower Ashfield Improvement Project

Dear Mr. Carter:

The Buckland Selectmen are pleased to award the contract for engineering and resident inspector services for the Hedge Street Phase 2 Improvements and Hedge Street Design (Main to Adams) to GCG Associates, Inc.

Three copies of the contract for services are enclosed for your signature. Please sign all contracts and attachments, provide a certificate of insurance, and return to Heather Butler at the address above, indicating your firm's acceptance within five (5) business days.

The Town looks forward to working with your firm. Should you have any questions concerning the contract, please contact Linda Overing, CDBG Consultant, at (978) 544-8505.

Best regards,

Dena Willmore, Chairman

**ATTACHMENT C:
PRICE PROPOSAL SUBMISSION FORM
TOWN OF BUCKLAND
REQUEST FOR PROPOSALS
Construction Administration & Resident Inspector Services
Lower Ashfield Street Improvements**

Name of Firm: GCG Associates, Inc.

Street: 84 Main Street

City/Town: Wilmington State: MA

Zip Code: 01887

Refer to Attachment A of RFP for Task Descriptions

Prices should be inclusive of all costs, including plan copies, contract documents, travel and postage.

Lower Ashfield Street Improvements – Construction Administration & Resident Inspector Services	
TASK	PRICE
1	\$2,300
2	\$10,000
3	\$42,000 (based upon 420 hours)
4	\$4,600
TOTAL	\$58,900

SUBMITTED BY:

Name/Title: Michael J Carter Signature: *Michael J. Carter* Date: 02/16/21

THIS FORM MUST BE EMAILED TO THE TOWN AS A SEPARATE FILE ATTACHMENT FROM THE RFP NON-PRICE PROPOSAL.

Buckland Engineer CDBG 2020 Reference Check

Person Checking Reference: Linda Overing

In regards to Individual/Firm: GCG Associates

Reference Contacted: William Roth, former Fairhaven Planner, now with Taunton

Phone Number: (508) 821-1030 Date: 2/19/21.

Name of the Project: Multiple over 10 years

Description status of the project: multiple projects with CDBG and Chapter 90; water, sewer, drainage, sidewalks, roadway. GCG provided design, construction admin and resident inspector.

26. Please rate the quality of construction administration

Excellent Good Fair Poor NA

27. Please rate the firm's ability to bring the project in on schedule and on budget. Projects often came in under budget so the Town was able to do additional work.

Excellent Good Fair Poor

28. Please rate the quality of resident inspector services. Jim Coe was RI.

Excellent Good Fair Poor

29. Please rate this firm's working relationship with your department.

Excellent Good Fair Poor

30. Please rate this firm's ability to manage relations with the Town and impacted residents, business and property owners?

Excellent Good Fair Poor

Would you hire them for another project?

YES NO

7. Any other COMMENTS: _____

Buckland Engineer CDBG 2020 Reference Check

Person Checking Reference: Linda Overing

In regards to Individual/Firm: Weston & Sampson

Reference Contacted: Jeremy Olson, Highway Surveyor, Warren

Phone Number: (413) 436-7677 Date: 2/22/21

Name of the Project: Jeremy was headed out to deal with the snow storm so relayed message to secretary.

Description status of the project:

21. Please rate the quality of construction administration.

Excellent Good Fair Poor NA

22. Please rate the firm's ability to bring the project in on schedule and on budget.

Excellent Good Fair Poor

23. Please rate the quality of resident inspector services.

Excellent Good Fair Poor

24. Please rate this firm's working relationship with your department.

Excellent Good Fair Poor

25. Please rate this firm's ability to manage relations with the Town and impacted residents, business and property owners?

Excellent Good Fair Poor

Would you hire them for another project?

YES NO

7. Any other COMMENTS: "Big thumbs up! Really like them. fantastic job"

**ATTACHMENT C:
PRICE PROPOSAL SUBMISSION FORM
TOWN OF BUCKLAND
REQUEST FOR PROPOSALS
Construction Administration & Resident Inspector Services
Lower Ashfield Street Improvements**

Name of Firm: Weston & Sampson Engineers, Inc.

Street: 712 Brook Street, Suite 103

City/Town: Rocky Hill State: CT

Zip Code: 06067

Refer to Attachment A of RFP for Task Descriptions

Prices should be inclusive of all costs, including plan copies, contract documents, travel and postage.

Lower Ashfield Street Improvements – Construction Administration & Resident Inspector Services	
TASK	PRICE
1	\$1,800
2	\$16,200
3	\$32,700 (up to 300 hours)
4	\$2,900
TOTAL	\$53,600

SUBMITTED BY:

Name/Title: Christopher Wester, PE Signature:  Date: February 17, 2021

THIS FORM MUST BE EMAILED TO THE TOWN AS A SEPARATE FILE ATTACHMENT FROM THE RFP NON-PRICE PROPOSAL.

Buckland Engineer CDBG 2020 Reference Check

Person Checking Reference: Linda Overing

In regards to Individual/Firm: Weston & Sampson

Reference Contacted: Kevin Fox, Town Administrator, Town of Colrain

Phone Number: (413) 624-6307 Date: 2/22/21

Name of the Project: River and Church Streets(Colrain used different branch offices of W&S for its TIP project and Highway Barn Improvements.)

Description status of the project: roadway, sidewalk, drainage, water

16. Please rate the quality of construction administration.

Excellent Good Fair Poor NA

17. Please rate the firm's ability to bring the project in on schedule and on budget.

Excellent Good Fair Poor

18. Please rate the quality of resident inspector services.

Excellent Good Fair Poor

19. Please rate this firm's working relationship with your department.

Excellent Good Fair Poor

20. Please rate this firm's ability to manage relations with the Town and impacted residents, business and property owners?

Excellent Good Fair Poor

Would you hire them for another project?

YES NO

7. Any other COMMENTS: Projects turned out well; likes Bill Storti.

Buckland Engineer CDBG 2020 Reference Check

Person Checking Reference: Linda Overing

In regards to Individual/Firm: John Turner Consulting

Reference Contacted: Bill Straub, CMA Engineers, Inc.

Phone Number: (603) 828-6167 Date: 2/22/21.

Name of the Project: Subsurface inspections (e.g., borings); RI for several projects in Concord and one in Jaffrey NH

Description status of the project: roadway, water main

11. Please rate the quality of construction administration. Didn't do construction admin.

Excellent Good Fair Poor NA

12. Please rate the firm's ability to bring the project in on schedule and on budget.

Excellent Good Fair Poor

13. Please rate the quality of resident inspector services. John McCarthy was RI.

Excellent Good Fair Poor

14. Please rate this firm's working relationship with your department.

Excellent Good Fair Poor

15. Please rate this firm's ability to manage relations with the Town and impacted residents, business and property owners?

Excellent Good Fair Poor

Would you hire them for another project?

YES NO

7. Any other COMMENTS: Exceed expectations.

**ATTACHMENT C:
PRICE PROPOSAL SUBMISSION
FORM TOWN OF BUCKLAND
REQUEST FOR PROPOSALS
Construction Administration & Resident Inspector Services
Lower Ashfield Street Improvements**

Name of Firm: John Turner Consulting, Inc.

Street: 356 Manchaug Road

City/Town: Sutton State: MA


Zip Code: 01590

Refer to Attachment A of RFP for Task Descriptions

Prices should be inclusive of all costs, including plan copies, contract documents, travel and postage.

LOWER ASHFIELD STREET IMPROVEMENTS CONSTRUCTION ADMINISTRATION & RESIDENT INSPECTOR SERVICES		
Task	Notes	Total
Task 1 – Contracting Services	Resident Engineer – 40 hours at \$85 per hour Project Manager – 15 hours at \$105 per hour	\$4,975.00
Task 2 – Construction Administration Services	Resident Engineer – 15 hours per week for 15 weeks (5/01/2021 – 11/30/2021) at \$85 per hour Project Manager – 5 hours per week for 15 weeks (5/01/2021 – 11/30/2021) at \$105 per hour	\$27,000.00
Task 3 – Construction Engineering Services	Resident Engineer – 25 hours per week for 15 weeks (5/01/2021 = 11/30/2021) at \$85 per hour.	\$31,875.00
Task 4 – Construction Close-Out Services	Resident Engineer – 40 hours at \$85 per hour Project Manager – 15 hours at \$105 per hour	\$4,975.00
Total=		\$68,825.00

SUBMITTED BY:

Name/Title: John D. Turner, President Signature:  Date: 2/16/21

THIS FORM MUST BE EMAILED TO THE TOWN AS A SEPARATE FILE ATTACHMENT FROM THE RFP NON-PRICE PROPOSAL.

Buckland Engineer CDBG 2020 Reference Check

Person Checking Reference: Linda Overing

In regards to Individual/Firm: GCG Associates

Reference Contacted: Chris McGowen, Clinton DPW Superintendent

Phone Number: (781) 274-8311 Date: 2/22/21

Name of the Project: Multiple

Description status of the project: multiple (usually 2/year) CDBG and Complete Streets; all types of construction; they've done lots of water work in Clinton

6. Please rate the quality of construction administration. Between excellent and good; wouldn't use them for a really big project, such as a MaDOT TIP project with lots of design phases.

Excellent Good Fair Poor NA

7. Please rate the firm's ability to bring the project in on schedule and on budget.

Excellent Good Fair Poor

8. Please rate the quality of resident inspector services. Lucas Brinkman was RI.

Excellent Good Fair Poor

9. Please rate this firm's working relationship with your department.

Excellent Good Fair Poor

10. Please rate this firm's ability to manage relations with the Town and impacted residents, business and property owners?

Excellent Good Fair Poor

Would you hire them for another project?

YES NO

7. Any other COMMENTS: Good work, good people.

Buckland Engineer CDBG 2020 Reference Check

Person Checking Reference: Linda Overing

In regards to Individual/Firm: John Turner Consulting

Reference Contacted: Ross Morrow, Lexington Asst. Engineer

Phone Number: 781-690-6141 (Cell) Date: 2/22/21.

Name of the Project: Hill Street Sidewalk

Description status of the project: some complexity, w/200LF of 4'+ retaining walls and grades of 4-8%; required lots of field decisions; designed by outside firm; project still underway.

1. Please rate the quality of construction administration. Done by Lexington DPW

Excellent Good Fair Poor NA

2. Please rate the firm's ability to bring the project in on schedule and on budget.

Excellent Good Fair Poor

3. Please rate the quality of resident inspector services. Engineer from NH, didn't know MaDOT specs; good relations w/contractor but some decisions should have been referred to DPW before directing contractor

Excellent Good Fair Poor

4. Please rate this firm's working relationship with your department.

Excellent Good Fair Poor

5. Please rate this firm's ability to manage relations with the Town and impacted residents, business and property owners?

Excellent Good Fair Poor

Would you hire them for another project? Qualified yes, would be a smaller project.

YES

NO

7. Any other COMMENTS: Issues with individual assigned as Resident Inspector, not with company overall

		Weston & Sampson			Daby	McDermott	Turner
	Does the Proposer meet the minimum criteria (Y or N)?				Y	Y	Y
		<i>If NO, no further scoring necessary</i>					
1	Relevant experience of proposed project staff direct assigned to the project						
	a. Professional Engineering With Mass. registration				HA	HA	HA
	b. Project Manager assigned to project				HA	A	HA
2	Similarity of five projects completed with 7 years to proposed project						
	a. Project 1				HA	A	HA
	b. Project 2				HA	A	HA
	c. Project 3				HA	A	HA
	d. Project 4				HA	A	HA
	e. Project 5				HA	A	HA
3	Is proposal clear and concise, etc.				HA	A	HA
4	Number of years firm has been in business				✓	✓	✓
		# HA					
		# A					
		# NA					
		# U					

12 HA
b A

GCG scored the highest \$58,900 420 hrs \$100 per hr
 W&S scored the 2nd highest \$53,600 300 hrs \$109 per hr

		GCG Associates			Daby	McDermott	Turner
Does the Proposer meet the minimum criteria (Y or N)?					Y	Y	Y
		<i>If NO, no further scoring necessary</i>					
1 Relevant experience of proposed project staff direct assigned to the project		Professional Engineering With Mass. registration			Y	Y	Y
b. Project Manager assigned to project					Y	Y	Y
2 Similarity of five projects completed with 7 years to proposed project							
a.	Project 1				HA	HA	HA
b.	Project 2				HA	HA	HA
c.	Project 3				HA	HA	HA
d.	Project 4				HA	HA	HA
e.	Project 5				HA	HA	HA
3 Is proposal clear and concise, etc.					HA	HA	HA
4 Number of years firm has been in business					Y	Y	Y
		# HA					
		# A					
		# NA					
		# U					

HA
HA
HA
HA
HA

		John Turner Consulting			Daby	McDermott	Turner
Does the Proposer meet the minimum criteria (Y or N)?					N	N	Y
		<i>If NO, no further scoring necessary</i>					
1 Relevant experience of proposed project staff direct assigned to the project		Professional Engineering With Mass. registration					HA
a. Project Manager assigned to project							HA
2 Similarity of five projects completed with 7 years to proposed project							
a.	Project 1						HA
b.	Project 2						HA
c.	Project 3						HA
d.	Project 4						HA
e.	Project 5						HA
3 Is proposal clear and concise, etc.							HA
4 Number of years firm has been in business							Y
		# HA					
		# A					
		# NA					
		# U					

HA
HA
HA
HA
HA

Task Description		GCG	Turner	Weston & Sampson
Contracting		\$ 2,300.00	\$ 4,975.00	\$ 1,800.00
Construction Oversight		\$ 10,000.00	\$ 27,000.00	\$ 16,200.00
Closeout		\$ 4,600.00	\$ 4,975.00	\$ 2,900.00
Total Construction Admin		\$ 16,900.00	\$ 36,950.00	\$ 20,900.00
Resident Inspector				
Rate		\$ 100.00	\$ 85.00	\$ 109.00
Hours		\$ 420.00	\$ 375.00	\$ 300.00
Total RI		\$ 42,000.00	\$ 31,875.00	\$ 32,700.00
Total Price Proposal		\$ 58,900.00	\$ 68,825.00	\$ 53,600.00