

TOWN OF BUCKLAND
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MEMORANDUM

TO: All Town Employees, Boards, Committees, & Elected Officials

FROM: Zachary Turner, Select Board Chairman

DATE: March 18, 2020

SUBJECT: COVID 19 VIRUS UPDATE

Members of the Select Board, in consultation with the Towns Emergency Management Director, held a meeting earlier today to execute the following actions with the hopes of minimizing the spread of the COVID 19 Virus, protecting the public, our employees, and town officials:

- Buckland Select Board has declared a State of Emergency effective immediately.
- All town-owned buildings are closed to public access effective immediately.
- In accordance with the Governor's Executive Order suspending certain provisions to the open meeting law, members of the Select Board have enacted the following:
 - a. With the exception of the Select Board or the Board of Health, all public meetings and hearings shall be postponed unless it is determined that the business to be conducted is time sensitive or in accordance with applicable state law. Meetings meeting these criteria shall be held via audio / video conference call, shall provide the call-in information so as to allow public participation and shall be posted 48 hours in advance.
 - b. Any non-Town Board or Committee events scheduled for the Town Hall shall be cancelled or postponed until further notice. No new meetings, events or programs shall be scheduled, unless determined to be in the best interest of the community and authorized by vote of the Select Board.
- The Select Board will continue to evaluate and update these procedures and policies in accordance with the Town's Emergency Management personnel and the Board of Health.

We sincerely appreciate everyone's cooperation during this difficult time.