

BUCKLAND SEWER COMMISSIONERS
NOTICE OF MEETING
Wednesday, April 3, 2019, 5:30 p.m.
Buckland Town Hall
17 State Street

Listing of Topics

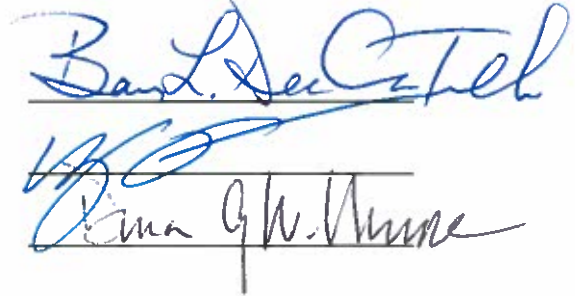
1. Open the Meeting
2. Agenda Items
 - a. Dave Prickett, DPC, Re: Results of Phase I of Inflow/Infiltration Study; Presentation of and Potential Decision Regarding Phase II
 - b. Review and Approval of Wastewater Treatment Facility Fiscal Year 2020 Budget
3. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting
4. Adjourn The Meeting

**BUCKLAND SEWER COMMISSIONERS
MEETING MINUTES
Buckland Town Hall
17 State Street
Wednesday, April 3, 2019, 5:30 p.m.**

Barry Del Castilho

Zachary J. Turner

Dena G. Willmore

The image shows two handwritten signatures in blue ink. The top signature is "Barry Del Castilho" and the bottom signature is "Dena G. Willmore". Both signatures are written over horizontal lines.

Attendees: Barry Del Castilho, Dan Fleuriel, Zack Turner, Dena Willmore; Dave Prickett, James Rivers – DCP Consulting
Shelburne: Andrew Baker, Matthew Marchese, Maureen Pike

Zack Turner opened the joint meeting of the Buckland and Shelburne Sewer Commissioners at 5:40 p.m..

2. Agenda Items

a. **Dave Prickett, DPC Re: Results of Phase I of Inflow/Infiltration Study; Presentation of and Potential Decision Regarding Phase II** – Mr. Prickett reviewed EPA's requirement for an Inflow/Infiltration study as a primary step in creating a Capacity Management, Operation and Maintenance Plan and the work DCP has done on our behalf to date. While the CMOM was due about a year and a half ago, Mr. Fleuriel's fine reputation has allowed us to continue work toward completion of a plan. The purpose of CMOM plan is to provide a longer-term plan of improvement for a system that is worked on continuously to lessen the chance of a systemic failure of the system.

DCP completed Phase One of the I/I project and indicated both sides of the system have issues with I/I. Mr. Fleuriel noted that while we do have increases in flow during and after rainstorms, the capacity of the plant to handle them is more than adequate. The bigger issue is with the pumping station on the Shelburne side with the primary concern the increase in electrical usage required during heavy inflows.

Mr. Fleuriel is less concerned about I/I and more concerned with finding the resources to deal with problem sewer lines. Discussion moved to the sonar study which alone is \$22,000. Mr. Prickett spoke about the necessity of having a baseline for the entire system. Mr. Prickett also spoke about how our system's annual cost is on the low side and he was doubtful we would qualify for any grants as one of the considerations is the annual sewer cost as a percent of household income is a criteria our towns would most likely not meet. Continued discussion about the need for a sonar study given that Mr. Fleuriel knows the system so well that he can identify the location of clay pipes and PVC pipes. Our system has very few blockages, and we know where the problem areas are. The value to Mr. Fleuriel of a sonar study is not great.

After more discussion, the consensus of the Commissioners was that Phase Two would be more focused on the updated GIS mapping and Asset Management database. DCP would then write and

submit the I/I plan to Mass DEP for their approval. Mr. Turner moved that the Commissioners approve parts 3, 4, and 5 of Phase Two for a combined total of \$19,768.80; Mr. Baker seconded. **VOTED** unanimously in favor.

Mr. Prickett and Mr. Rivers left the meeting.

Responding to a question from Mr. Baker, Mr. Fleuriel agreed that a more accurate map would be useful and that he would like to focus his efforts on those areas where time and money would be more beneficial.

After a brief discussion about the billing of this project, Ms. Willmore moved that DCP be directed to split the invoice evenly between the two Towns; Mr. Marchese seconded. **VOTED** unanimously in favor.

Ms. Willmore agreed to convey this to DCP; Mr. Marchese asked that in that note to DCP that we also expect updated project schedule, project budget, and payment schedule. Mr. Marchese requested that because the reports cited by DCP in their March 3, 2019 invoice had not been delivered that both towns be credited that fee.

b. **Review and Approval of Wastewater Treatment Facility Fiscal Year 2020 Budget** – Ms. Willmore indicated that the audit budget had been adjusted downward. It is calculated at 10% of the Buckland audit budget. Ms. Willmore moved that the commissioners accept the 2020 budget as corrected to increase the salaries to 2.5% from 2.25% (with an upward impact on benefits, also); Mr. Marchese seconded. **VOTED** unanimously in favor.

At 7:26 p.m., Mr. Baker moved to adjourn the meeting; Mr. Marchese seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:26 p.m..

Andrew Baker, Matthew Marchese, and Maureen Pike left the meeting at 7:26 p.m..