

**BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Tuesday, January 8, 2019, 5:30 p.m.**

Listing of Topics

1. Appointments

5:30 p.m.: 2020 License Review

6:00 p.m.: Senior Center Re: Updated Consortium Agreement, Phase I

6:30 p.m.: Robert Disco, State Street International LLC Re: Snow Plowing Issue

2. Agenda Items

a. Senior Center Consortium Agreement

b. Fiscal Year 2020 Budget

c. Agreement for Services with Ashfield for Fiber Network Services

d. Mowing Bid *vs.* Highway Department Expense Analysis

e. Planning Board Vacancy

f. Update on Interim Town Administrator

g. Update on Town Administrator Search

h. Appoint On-Call Winter Driver

i. Request for Appeal of Parking Ticket

j. Discussion – Potential for Ban on Single Use Plastic

3. Documents to Sign

a. Selectboard Meeting Minutes: December 11, 2018, December 18, 2018

4. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

5. Public Comment

6. Volunteer Recognition

7. Announcements

8. Adjourn the Meeting

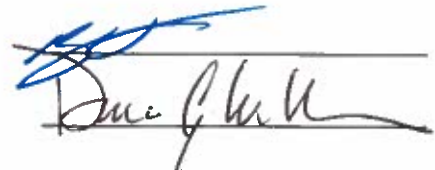
**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
January 8, 2019, 5:30 p.m.**

Barry Del Castilho

Absent

Zachary J. Turner

Dena G. Willmore



Attendees: Zack Turner, Dena Willmore, Polly Anderson, Cathy Buntin, Marilyn Kelsey, John Gould, Marilyn Kelsey, Donna Liebl, Robert Markel, Jennifer Martin, Mike McCusker, Dana McNay (Falls Cable Access), Brian Rose, Joanne Soroka, Penny Spearance, Horace Taft-Ferguson, Marti Taft-Ferguson

Zack Turner opened the meeting at 5:30 p.m..

Appointments

5:30 p.m., License Review – Discussion about fees for liquor licenses. Dena Willmore moved we increase the fees for beer and malt restaurant licenses, and beer and malt liquor stores, from \$615.00 to \$715.00; Zack Turner seconded. **VOTED** unanimously in favor.

2. Agenda Items

b. **Fiscal Year 2020 Budget** – Bob Markel indicated he reviewed it; has not found any issues yet. The Finance Committee meets on January 14, 2019.

c. **Agreement for Services with Ashfield for Fiber Network Services** – Nothing from Counsel.

d. **Mowing Bid vs Highway Department Expense Analysis** – Steve Daby working on this.

e. **Planning Board Vacancy** – Board reviewed applications from Jennifer Martin, Brian Rose, and Jon Wyman. Jennifer Martin and Brian Rose indicated why they would like to serve on the Planning Board. John Gould read a memo from Planning Board Co-Chairs (attached). Zack Turner moved we accept Brian Rose's application for the Planning Board; Dena Willmore seconded. **VOTED** unanimously in favor. Dena Willmore moved to appoint Jon Wyman as the Alternate to the Planning Board; Zack Turner seconded. **VOTED** unanimously in favor.

John Gould, Jennifer Martin, Brian Rose, Horace Taft-Ferguson, and Marti Taft-Ferguson left the meeting at 6:00 p.m..

6:00 p.m., Senior Center Re: Updated Consortium Agreement, Phase I – Cathy Buntin indicated Buckland's Town Counsel reviewed the agreement. Penny Spearance explained changes; Buckland's portion remains almost the same financially. Added to the Senior Center Liaison section; apportionment of expenses language. Facilities include rent, heat, electricity, phones – in new draft, rolled into Operational Expenses. Any revenue generated would be put in the Reserve Account for capital expenses. Detailed language if a town leaves/enters the Consortium. Dena Willmore moved we sign the Consortium Agreement; Zack Turner seconded. **VOTED** unanimously in favor.

Polly Anderson, Cathy Buntin, Donna Liebl, Mike McCusker, Joanne Soroka, and Penny Spearance left the meeting at 6:14 p.m..

- f. **Update on Interim Town Administrator** – Bob Markel is here!
- g. **Update on Town Administrator Search** – Meeting with Paradigm Associates, LLC, and The Collins Institute on January 9, 2019.
- h. **Appoint On-Call Winter Driver** – Dena moved we hire Dana Dodge as the On-Call Winter Driver at a rate of \$22.00 per hour; Zack Turner seconded. **VOTED** unanimously in favor.
- i. **Request for Appeal of Parking Ticket** – Nancy Dole submitted the attached letter. Dena Willmore moved we waive the fine of the parking ticket for Nancy Dole; Zack Turner seconded. **VOTED** unanimously in favor.
- j. **Discussion – Potential for Ban on Single Use Plastic** – Zack Turner indicated his support for a single use plastic ban; submit a proposal to Annual Town Meeting. The public is invited to email the Selectboard members regarding this important issue.

3. **Documents to Sign**

- a. **Selectboard Meeting Minutes – December 11, 2018, December 18, 2018** – Dena Willmore moved we sign Meeting Minutes; Zack Turner seconded. **VOTED** unanimously in favor.

4. **Items Not Anticipated by Chair 48 Hours in Advance of Meeting** – Dena Willmore indicated the first pre-construction meeting for the Highway Facility project was held on Friday, January 4, 2019. Beginning demolition in February. Bob Markel indicated he got a good orientation from Andrea Llamas. He met with the Treasurer about borrowing – a state house note; will meet with bond counsel on January 22, 2019. The Complete Streets application did not get funded. Their emphasis is on new sidewalks; ours was replacement sidewalks; new round April 1. Open Space Plan – requested FRCOG assistance today. They require a survey; this was submitted by Andrea Llamas. Ellen Kaufmann discussed purchase of street light LED lighting. OPEB study – setting aside significant money is important for bond rating. Would like a list of priority projects from Selectboard.

6:30 p.m., Robert Disco, State Street International LLC Re: Snow Plowing Issue – Robert Disco indicated once or twice a year, snow is plowed by the dumpster and fire escape; needs not to happen again.

Robert Disco left the meeting at 6:36 p.m..

5. **Public Comment** – None.

6. **Volunteer Recognition** – Andrea Llamas for her visit on Friday to help Mr. Markel.

7. **Announcements** – None.

At 6:38 p.m., Dena Willmore moved to adjourn; Zack Turner seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:38 p.m..