

**BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Friday, April 19, 2019, 5:30 p.m.**

Listing of Topics

1. Agenda Items

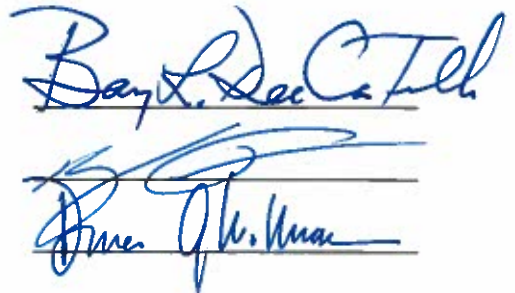
- a. Review Upper Street Project and Cost Increases
 - b. Update on Town Administrator Search
 - c. Final Review of Annual Election and Annual Town Meeting Warrants
 - d. Update on Highway Facility Project
- 2. Selectmen Meeting Minutes: April 3, 2019; Sewer Commissioners Meeting Minutes: April 3, 2019**
- 3. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting**
- 4. Public Comment**
- 5. Adjourn the Meeting**

**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
17 State Street
Friday, April 19, 2019, 5:30 p.m.**

Barry L. Del Castilho

Zachary J. Turner

Dena G. Willmore

The image shows two handwritten signatures in blue ink. The top signature is for Barry L. Del Castilho, and the bottom signature is for Zachary J. Turner. Both signatures are written over horizontal lines.

Attendees: Barry Del Castilho, Zack Turner, Dena Willmore

Mr. Turner opened the meeting at 5:31 p.m..

1. Agenda Items

a. **Review Upper Street Project and Cost Increases** – The Town requested funding of \$946,500 from Mass Works; however, the Town was notified that we were given the maximum grant of \$1million. After discussion, it was decided to ask Weston & Sampson to redesign the scope of the project to bring it in line with the funds available which is \$1million and \$40,000 from Chapter 90 funds.

b. **Update on Town Administrator Search** – Barry Del Castilho reviewed where the Search Committee is in the process; two interviews have been conducted. There are three/four to be scheduled. He is pleased with the process. The Board talked about alternative finalist review dates; to be scheduled.

c. **Final Review of Annual Election and Annual Town Meeting Warrants** – a. Barry Del Castilho requested that all references to him in official documents include his middle initial, “L”, to avoid confusion with his last name. b. Solid Waste Management requested that an article be placed on the Annual Town Meeting warrant authorizing the Selectboard to act on a new recycling contract that needs to be signed by the end of December 2019 to be effective in Fiscal Year 2021. Zack Turner moved that we not place this Article on the Warrant because the Warrant had already closed for new articles. The Town can take this up at next Special Town Meeting. Barry Del Castilho seconded. **VOTED** unanimously in favor.

d. **Update on Highway Facility Project** – Dena Willmore reviewed the Construction Management Meeting held earlier in the day. The project is moving along smoothly. Dena Willmore requested the Selectboard to approve two invoices – Roy Brown Architects for \$9,000; Wesfield Construction for their first invoice of \$200,149 (copies attached). Dena Willmore indicated City Point Partners had reviewed both invoices and approved them. Additionally, Roy Brown Architects had reviewed and approved the Wesfield Construction invoice. Dena Willmore moved we approve both invoices; Barry Del Castilho seconded. **VOTED** unanimously in favor.

2. Selectmen Meeting Minutes: April 3, 2019; Sewer Commissioners Meeting Minutes: April 3, 2019 – Zack Turner moved to sign the Meeting Minutes; Barry Del Castilho seconded. **VOTED** unanimously in favor.

3. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** –

Designation of Project Manager for MEMA Administration – Agreed that Barry Del Castilho would act as the interim Project Manager until a permanent Town Administrator be named.

FRCOG Request to Update Hazardous Mitigation Plan Team – Selectboard recommended the following be invited to sit on the team and request that Sherry Clark confirm with each their willingness to serve: Chief James Hicks, Fire Chief Herb Guyette, Sergeant Kurt Gilmore, Highway Superintendent Steve Daby, Town Administrator (to be named), Planning Board Member Andrea Donlon, Board of Health Member Dr. Richard Warner, Conservation Committee Member Alex Meade.

Zack Turner received a call from Cindy Schwartz, Chair, Recreation Committee, that residents are ignoring the *Do Not Enter* signs at the Recreation Area which is a major concern because of the liability surrounding the heavy machinery working on site. Dena Willmore sent a request to Chief Hicks and Steve Daby to add additional barriers and that the Chief periodically send a cruiser by the Recreation Area.

Discussion about Senior Center's request to meet with Selectboard on April 23, 2019. This led to a discussion regarding the Finance Committee and the Selectboard not to fund the Senior Center's request for an additional \$15,000. Barry Del Castilho indicated he would like to meet with the Finance Committee about this issue. The Selectboard agreed to take this up again on Tuesday, April 23, 2019.

At 6:45 p.m., Mr. Turner moved to adjourn; Barry Del Castilho seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:45 p.m..