

**BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Tuesday, March 26, 2019, 5:30 p.m.**

Listing of Topics

1. Appointments

- 5:30 p.m.: Public Hearing: Buckland Pizza House – Liquor License Transfer
- 5:45 p.m.: Leah Phillips Re: Little League Baseball
- 6:00 p.m.: Andrew Baker, Shelburne Select Board Re: Buckland Railyard Project

2. Agenda Items

- a. Fiscal Year 2020 Budget
- b. Update on Town Administrator Search
- c. Update – Potential for Ban on Single Use Plastic
- d. Discussion: Greenfield Aerobic Digester Consortium
- e. Request to Use Town Hall – Mass. Dept. of Agricultural Resources, May 22, 2019

3. Documents to Sign

- a. Selectboard Meeting Minutes: March 8, 2019, March 12, 2019
- b. Northeast IT – Contract for Managed Network Services and Support
- c. MIIA Property, Liability, Workers' Comp Program for Fiscal Year 2020

4. Town Administrator Updates

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

6. Public Comment

7. Volunteer Recognition

8. Announcements

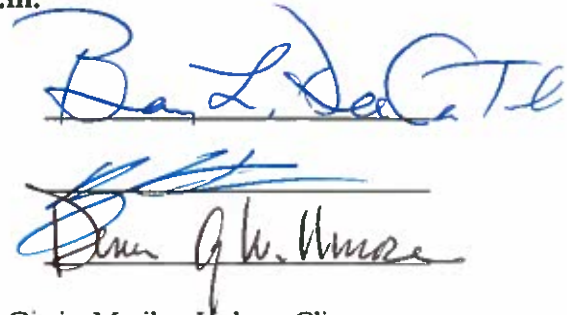
9. Adjourn the Meeting

**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
Tuesday, March 26, 2019, 5:30 p.m.**

Barry Del Castilho

Zachary J. Turner

Dena G. Willmore



Attendees: Barry Del Castilho, Zack Turner, Dena Willmore, Fani Gitsis, Marilyn Kelsey, Clint Phillips, Leah Phillips, James Sullivan (Falls Cable Access)

Zack Turner opened the meeting at 5:30 p.m..

1. **Appointments**

5:30 p.m., Public Hearing: Buckland Pizza House – Liquor License Transfer – Zack Turner opened the Public Hearing at 5:30 p.m.. Fani Gitsis indicated the license is being transferred to their children, Bessie and Paul. There was no Public Comment. At 5:32 p.m., Dena Willmore moved to close the Public Hearing; Barry Del Castilho seconded. **VOTED** unanimously in favor. Dena Willmore moved to approve the Liquor License Transfer; Barry Del Castilho seconded. **VOTED** unanimously in favor.

Fani Gitsis left the meeting at 5:32 p.m..

2. **Agenda Items**

b. **Update on Town Administrator Search** – Barry Del Castilho indicated more than twenty applications were received.; our consultant will make recommendations by the end of the week. The Screening Committee will meet to review applications on April 10, 2019.

c. **Update – Potential for Ban on Single Use Plastic** – Zack Turner sent Select Board final edits. Dena Willmore suggested some changes on page 4. Bob Markel will ask Town Counsel for review.

5:45 p.m., Leah Phillips Re: Little League Baseball – Leah Phillips indicated the committee wishes to tear down and rebuild a slightly larger concession stand. Would like to add an ADA unisex bathroom. A donor will donate materials. Would need to tie into water and sewer connections. A contractor will donate necessary trenching to the road. Dena Willmore moved to support the tear down and construction of the concession stand; Barry Del Castilho seconded. **VOTED** unanimously in favor. Dena Willmore moved to approve the installation of an ADA compliant unisex bathroom and new water and sewer supply pending drawings that show how the installation is going to tie into the system; Barry Del Castilho seconded. **VOTED** unanimously in favor.

Clint and Leah Phillips left the meeting at 5:55 p.m.

a. **Fiscal Year 2020 Budget** – Discussion about OPEB funding - how we are going to fund it. Highway projects funded at \$50,000. The Board would like a review of Chapter 90 funds and what projects get funding.

d. **Discussion: Greenfield Aerobic Digester Consortium** – Dena Willmore indicated it could be a good way to reduce material from the waste stream. She will review.

e. **Request to Use Town Hall – Mass Dept. of Agricultural Resources, May 22, 2019** – Barry Del Castilho moved to approve the request; Dena Willmore seconded. **VOTED** unanimously in favor.

3. **Documents to Sign** Signed at March 22, 2019 Meeting.

4. **Town Administrator Updates** – Green Communities Grant submitted. Lighting consultant will coordinate with Buckland and Shelburne; conversion done by fall. Spoke with Shelburne about shared mechanic. Checking with FRCOG about Municipality Vulnerability Preparedness. A shared Animal Control Officer should be on board July 1.

5. **Items Not Anticipated by Chair 48 Hours in Advance of Meeting** – Barry Del Castilho updated the board regarding a new Senior Center; four options were presented. Shared Services – Barry Del Castilho indicated there is a grant available to implement senior services – coordinator of transportation. School Committee – There is a request from the School Committee to improve security at Buckland/Shelburne Elementary School. Dena Willmore moved to have Bob Markel co-sign the grant application; Barry Del Castilho seconded. **VOTED** unanimously in favor. Sewer Commissioner Update – Re: Treasurer/Collector – separate out 40% treasurer, 60% collector. 10% of 40% of the Treasurer/Collector's time is billed to Shelburne. The fairest allocation of administrative time to Wastewater Treatment Facility – will continue to analyze. Meeting on Friday. Road Patching Update – Attached.

6. **Public Comment** – Marilyn Kelsey spoke about Senior Center monies; they asked for \$15,000, while \$72,000 is still unspent. Finance Committee and Select Board should come up with a figure that the Town can support. Work with that number.

7. **Volunteer Recognition** – Clint and Leah Phillips for their work with Little League. Henry Phillips for posting Special Town Meeting warrants.

8. **Announcements** – Special Town Meeting April 4, 2019, 7:00 p.m., Town Hall.

At 7:13 p.m., Barry Del Castilho moved to adjourn; Dena Willmore seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:13 p.m..