

**BUCKLAND SELECTBOARD  
NOTICE OF MEETING  
Buckland Town Hall  
17 State Street  
Tuesday, May 14, 2019, 5:30 p.m.**

**Listing of Topics**

**1. Appointments**

5:30 p.m., Dog Hearing – Charles Patnaude

**2. Agenda Items**

- a. McKnight Scholarship
- b. Permission for Town Clerk to Speak With Town Counsel
- c. Renewal of Police Insurance Policy
- d. FRCOG: Formation of Open Space and Recreation Plan Committee
- e. Update: Highway Facility Project – Potential Insurance Claim
- f. Highway Facility Project – Change Order
- g. Memorial Day Proclamation from Governor's Office
- h. Update – Town Administrator Position
- i. Executive Session – Contract Negotiations For Town Administrator Position – M.G.L. Chapter 39, Section 23B, Paragraph 3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel

**3. Documents to Sign**

- a. Parade Permit – Memorial Day Parade, May 27, 2019

4. Town Administrator Updates
5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting
6. Public Comment
7. Volunteer Recognition
8. Announcements
9. Adjourn the Meeting

**BUCKLAND SELECT BOARD  
MEETING MINUTES  
Buckland Town Hall  
17 State Street  
Tuesday, May 14, 2019, 5:30 p.m.**

Barry L. Del Castilho



Zachary J. Turner



Dena G. Willmore

Attendees: Barry Del Castilho, Zack Turner, Dena Willmore, Teresa Haire, Marilyn Kelsey, Bob Markel, Terry McConnell, Charles Patnaude, James Sullivan (Falls Cable)

Mr. Turner opened the meeting at 5:30 p.m..

**1. Appointment**

**Dog Hearing – Charles Patnaude** – Zack Turner swore in Terry McConnell and Charles Patnaude. Terry McConnell indicated he was jogging on Purinton Road on April 25, 2019, around 5:00 p.m., when Charles Patnaude's dog, Bellatrix, bit him on the forearm and leg. Terry McConnell said Charles Patnaude offered him first aid. Terry McConnell was treated by Dr. Richard Warner; Terry McConnell filed a police report on April 26. Terry McConnell felt he was treated with respect by Charles Patnaude; however, he felt the dog needs to be fenced and put on a leash. Charles Patnaude stated that everything Terry McConnell said was true. Charles Patnaude indicated he was 75' behind Bellatrix when the incident happened. Teresa Haire said the dog now has a radio collar, and they try to keep Bellatrix on a leash. Zack Turner indicated the Board does not want to see this situation happen again; keep the collar on the dog and be diligent about leashing her. Dena Willmore indicated Bellatrix should be kept on a leash and kept in the yard. Charles Patnaude indicated there is a 'beware of dog' sign on the property. Dena Willmore moved to close the Dog Hearing at 5:44 p.m.; Barry Del Castilho seconded. **VOTED** unanimously in favor.

Dena Willmore moved that since Charles Patnaude has already taken action on restraining the dog, we do not take any action at this time; Zack Turner seconded. **VOTED** unanimously in favor.

Teresa Haire, Terry McConnell, and Charles Patnaude left the meeting at 5:44 p.m..

**2. Agenda Items**

- a. **McKnight Scholarship** – Zack Turner indicated there is \$300.00 to award. Dena Willmore moved we award the McKnight Scholarship to Dylan Williams; Barry Del Castilho seconded. **VOTED** unanimously in favor. Dena Willmore indicated the scholarship is shrinking; ask Town Counsel if we have the authority to spend the principle down; it would give us some flexibility.
- b. **Permission for Town Clerk to Speak With Town Counsel** – Martha Thurber was left off the Annual Town Election ballot by no fault of her own. She was told her term was up in 2020 however her term expires June 30, 2019. Bob Markel indicated Town Counsel said under Statute 41, Section 11, the Select Board plus members of a multi-member board could make an appointment. The other option in the Regional Agreement would be to get together in one room and a member could be appointed; they would sit until the next Annual Town Election. Barry Del Castilho indicated the Select Board could make an appointment; discuss at next scheduled Select Board meeting and get David Parrella's opinion.

- c. **Renewal of Police Insurance Policy** – Bob Markel indicated this is a routine item; CHUBB contracts with MIAA; for police injured while on duty. Dena Willmore moved we sign the document; Barry Del Castillo seconded. **VOTED** unanimously in favor.
- d. **FRCOG: Formation of Open Space and Recreation Plan Committee** – Zack Turner indicated he would serve as the Select Board representative. Sherry will send a message to Agricultural Commission, Conservation Commission, Planning Board, and Recreation Committee chairs asking for a representative to serve on the OSRP Committee. Interested residents are encouraged to serve.
- e. **Update: Highway Facility Project – Potential Insurance Claim** – Dena Willmore indicated there is a buried oil tank of which we were not aware. The estimation for remediation is under \$35,000. Bob Markel will call our insurance company about a possible claim about the undisclosed buried tank. OHI Engineering was approved for \$22,000. Work order of up to \$13,250. Barry Del Castillo moved to sign the project Work Order; Dena Willmore seconded. **VOTED** unanimously in favor.
- f. **Highway Facility Project – Change Order** – None at this time.
- g. **Memorial Day Proclamation for the Governor's Office** – Zack Turner read the Governor's Proclamation.
- h. **Update: Town Administrator Position** – Barry Del Castillo reported the final interview was held on May 7, 2019; Heather Butler was the #1 choice of both the Screening Committee and the Selectboard. Made a conditional offer to Heather Butler. She is ready to step into the position.

4. **Town Administrator Updates** – Bob Markel indicated the PARC Grant for the Recreation Area is ready to be closed. The Regional Animal Control Officer contract is ready to be signed in a few weeks for Fiscal Year 2020. Discussion about Chapter 90 monies for the Conway Street/Conway Road TIP Project – on track for the Town for \$7.8million. Talked to Nitsch Engineering about concerns at this point. The Department of Public Utilities is late on the Aggregation project; waiting for approval to start in August/September; they will send a letter to residents about options to opt out if they choose. The expectation is that it will start at the first of the year. Resubmitted the Complete Streets application which could be done before winter.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – FRCOG Permission to Contract for Town Regarding Highway Bids for Fiscal Year 2020 – Dena Willmore moved to sign for permission for FRCOG to contract on our behalf; Barry Del Castillo seconded. **VOTED** unanimously in favor.

6. **Public Comment** – Marilyn Kelsey indicated she went to a recent Shelburne Select Board meeting; spoke about \$15,000 not funded by Buckland for the Senior Center.

7. **Volunteer Recognition** – The Town Administrator Search Screening Committee; Sue Atherton for her donation of pansies for Town Hall Window Boxes; Steve Chandler who fixed the compactor at the Transfer Station; Floyd Scott for setting up/taking down election equipment.

8. **Announcements** - Bulky Waste Collection at Mohawk Regional District School, Saturday, May 20, 2019, 9:00 am. – 12:00 noon; cash only for fees.

i. **Executive Session – Contract Negotiations for Town Administrator Position – M.G.L., Chapter 39, 30A, Section 21, Paragraph A. 2** – At 6:50 p.m., Barry Del Castillo moved to go into Executive Session under M.G.L. Chapter 30, 30A, Section 21, Paragraph 2; Dena Willmore seconded.

Roll Call: Zack Turner – yes, Barry Del Castillo – yes, Dena Willmore – yes.

Zack Turner stated we would reconvene only to adjourn the meeting.

Exited Executive Session at 7:15 p.m.

Barry Del Castilho moved to adjourn; Dena Willmore seconded. **VOTED** unanimously in favor.  
Meeting adjourned at 7:15 p.m..