

**BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Tuesday, May 7, 2019, 5:00 p.m.**

Listing of Topics

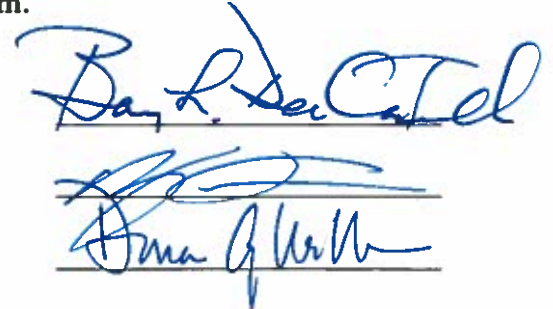
1. **Appointment**
5:00 p.m. - Interview of Candidate Heather Butler
2. Discussion of Candidates; Conditional Offer of Employment
3. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting
4. Public Comment
5. Adjourn the Meeting

**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
17 State Street
Tuesday, May 7, 2019, 5:00 p.m.**

Barry L. Del Castilho

Zachary J. Turner

Dena G. Willmore



Attendees: Barry Del Castilho, Zack Turner, Dena Willmore, Karen Blom, Heather Butler, Bob Dean, Pam Guyette, Sue Roberts, Jon Wyman

Mr. Turner opened the meeting at 5:00 p.m..

1. Appointment

5:00 p.m., Interview of Candidate Heather Butler – Third candidate to be interviewed for new Town Administrator position. Ms. Butler currently serves as Administrative Manager to the Town Manager and Select Board for the Town of Concord. She previously worked for the Town of Athol for thirteen years in various positions. Experience with CDBG projects, updating zoning by-laws, Green Communities. Ms. Butler left the meeting at 6:10 p.m..

2. Discussion of Candidates; Condition Offer of Employment – One candidate's expertise was with analysis and review. One candidate ready to 'jump right in'. After extensive discussion, Dena Willmore moved we offer the position to Heather Butler, conditional upon negotiation and further background checking; Barry Del Castilho seconded. **VOTED** unanimously in favor.

When Sherry Clark left the meeting at 6:35 p.m., Dena Willmore agreed to take the minutes for the remainder of the meeting.

3. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting – Update on Garage Project – Dena Willmore updated the Board about the previously undisclosed buried oil/petroleum tank discovery at the site. After discussion, Barry Del Castilho moved that the Town of Buckland sign a contract with OHI Engineering for the removal of contaminated soil, tank, and fluids, of up to \$45,000 from the former Mayhew property; Dena Willmore seconded. **VOTED** unanimously in favor.

Zack Turner moved that the Select Board authorize Dena Willmore to initially approve Change Orders up to \$10,000, but these Change Orders are limited to site mitigation work; further, this authorization is for the purpose of avoiding delays in site preparation; Barry Del Castilho seconded. **VOTED** unanimously in favor.

At 7:21 p.m., Barry Del Castilho moved to adjourn; Dena Willmore seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:21 p.m..