

BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Tuesday, August 27, 2019, 5:30 p.m.

Listing of Topics

1. Appointments

2. Agenda Items

- a. Gift Acceptance: Recreation Department, Pool Fund
- b. Appointments: Jill Selleck to Open Space and Recreation Plan Committee
- c. Assistant Treasurer & Collector Position
- d. Grant Applications: Community Compact, Small Bridge
- e. Unfunded Priorities List
- f. Pay-As-You-Throw
- g. Highway Facility update

3. Documents to Sign

- a. Town Accounting Program Contract
- b. William Street GEG Change Order #2

4. Town Administrator Updates

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

6. Public Comment

7. Volunteer Recognition

8. Announcements

9. Anticipated executive session in accordance with G.L. c. 30A, §21(a)(1), to discuss complaints or charges brought against, a public officer, employee, staff member or individual.

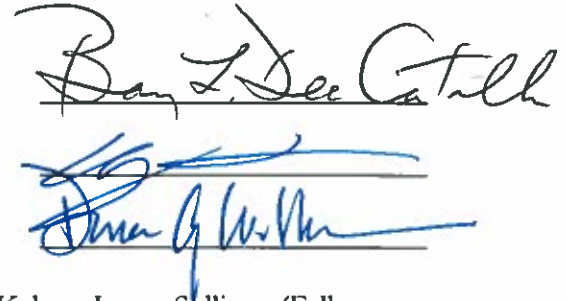
10. Adjourn the Meeting

**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
17 State Street
Tuesday, August 27, 2019, 5:30 p.m.**

Barry L. Del Castilho

Zachary J. Turner

Dena G. Willmore

The image shows two handwritten signatures in blue ink. The top signature is "Barry L. Del Castilho" and the bottom signature is "Dena G. Willmore". Both signatures are written over horizontal lines.

Attendees: Zack Turner, Dena Willmore, Heather Butler, Marilyn Kelsey, James Sullivan (Falls Cable)

Zack Turner opened the meeting at 5:30 p.m..

2. Agenda Items

a. **Gift Acceptance: Recreation Department, Pool Fund** – Dena Willmore moved to accept the gifts totaling \$4,800 for the Recreation Area Pool Fund; Barry Del Castilho seconded. **VOTED** unanimously in favor.

b. **Appointments: Jill Selleck to Open Space and Recreation Plan Committee** – Dena Willmore moved we appoint Jill Selleck to the Open Space and Recreation Plan Committee; Barry Del Castilho seconded. **VOTED** unanimously in favor.

c. **Assistant Treasurer and Collection Position** – Heather Butler indicated the Tax Collector/Treasurer recommends this. Linda Marcotte has been unofficially filling the role since her retirement. She is bonded; reflects the Modernization Act. Dena Willmore moved we approve Linda Marcotte as the Assistant Treasurer/Tax Collector; Barry Del Castilho seconded. **VOTED** unanimously in favor.

d. **Grant Application Update: Community Compact, Small Bridge** – Heather Butler indicated Andrea Llamas wrote the grant for Apple Valley; it was awarded in February; using Vanasse Hangen Brustlin, Inc., for engineering. The Nilman Road bridge was originally denied because it was 6" short. Received a call from the Governor's Office encouraging us to reapply. Vanasse Hangen Brustlin, Inc. updated the proposal and pricing has gone down. The grant will not pay for the whole project; will come back with a plan to fund the whole project later. \$12,000 Community Compact – Best Practices to complete the Open Space and Recreation Plan. Barry Del Castilho moved we use the Community Compact Grant for the Open Space and Recreation Plan and approve the Chair to sign the letter of support; Dena Willmore seconded. **VOTED** unanimously in favor.

e. **Unfunded Priorities List** – Heather reported there may be a surplus at the State level; we want to be proactive and deliver a list as they disperse money to communities. Dena Willmore suggested we confer with the Town of Charlemont to redo Charlemont Road from Route 8A to Avery Road, Upper Street, and Avery Road. Heather Butler suggested East Buckland Road and Hog Hollow Road. Zack Turner suggested looking at different departments and find inefficiencies. Heather Butler indicated the MMA has a list of retired professionals who could help with departmental reviews

f. **Pay-As-You-Throw** – Barry Del Castilho asked about layout of Transfer Station site. Heather Butler indicated Jan Ameen (Solid Waste District) had no opinion on reconfiguration but will work with us. Dena Willmore moved we move to stickers that go around the top of the trash bag; Zack Turner seconded. **VOTED** unanimously in favor.

g. **Highway Facility Update** – Dena Willmore reported the siding is going on; front and back up. Skim coat paving will be applied in mid-September. Discussion of elevation changes and impact of water flow. Suggested that road be graded to slope away from the building – about three feet; road is graded away from the facility. Pole barn wood posts going up.

3. **Documents to Sign**

a. **Town Accounting Program Contract** – Barry Del Castilho moved to sign the contract with FRCOG for Town Accounting Program; Dena Willmore seconded. **VOTED** unanimously in favor.

b. **William Street GEG Change Order #2** – This is for pipe for Town Hall connection. Barry Del Castilho moved to sign Change Order #2 for GEG; Dena Willmore seconded. **VOTED** unanimously in favor.

4. **Town Administrator Updates** – Heather Butler reported Cable Advisory Committee member Mike Duffy (Shelburne) will update the Board at our next meeting. Looking for volunteers to serve. Shelburne is meeting on September 4, 2019, at 6:30 p.m.. Kyle Dragon is the Animal Control Officer hired by the Sheriff's Office. Contact information posted on Town website. Upper Street Preconstruction Meeting is Wednesday, September 4, 2019, at 11:00 a.m.. Design meeting held last week for engineering portion of Lower Ashfield Street project. Complete Streets portion back to the drawing table.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – None.

6. **Public Comment** – Marilyn Kelsey said there is a September 11, 2019 meeting regarding the Senior Center; Barry Del Castilho and Dena Willmore may be in attendance.

7. **Volunteer Recognition** – Volunteers for the Bridge Dinner; Mohawk Athletes for their work for the Bridge Dinner.

8. **Announcements** – Elevated risk for EEE. Dena Willmore moved to authorize the Board of Health to make a Reverse 911 if there is a change in status; Barry Del Castilho seconded. **VOTED** unanimously in favor.

9. At 6:30 p.m., Zack Turner moved that the Select Board move to Executive Session pursuant to and in accordance with Massachusetts G.L. c. 30A§21(a)(1) to discuss complaints or charges brought against a public officer, employee, staff member or individual and to return to open session only to adjourn. Dena Willmore seconded. At the request of Barry Castilho, Ms. Willmore amended the motion to return to open session at the conclusion of Executive Session. Barry Del Castilho seconded the amendment.

Roll Call: Zack Turner – yes; Barry Del Castilho – yes; Dena Willmore – yes.

Exited Executive Session at 7:17 p.m..

At 7:17 p.m., Dena Willmore moved to adjourn; Zack Turner seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:17 p.m..