

**Buckland Select Board
Meeting Minutes
February 16, 2021 5:00 p.m.
Meeting Via Zoom**

Listing of Topics

Appointments - Town Clerk Interim Position

Karen Blom

Danielle Pelletier

Margaret Pyfrom

Discussion

Attendees

Dena Willmore - Select Board Chair

Barry Del Castilho - Select Board Member

Zachary Turner - Select Board Member

Heather Butler - Town Administrator

Margaret Pyfrom - Applicant

Karen Blom - Applicant

Clint Phillips - Resident

Mary Bolduc - Boards' Clerk

Meeting

Chair Dena Willmore opened the meeting at 5:00 p.m.

Appointments - Town Clerk Interim Position

It was announced that Danielle Pelletier had withdrawn her application and would not be interviewing.

Margaret Pyfrom interviewed first. Ms. Willmore introduced the Board members to Ms. Pyfrom, asked if she had reviewed the position and if she had any questions regarding the job. Ms. Pyfrom then answered all questions/scenarios posed to her including describing her work experience, work style, ability to interact with the public, available start date, salary requirements, and experience in volunteerism. She also stated that she was able to work the number of hours required by the position and had references available if necessary. With no further questions or comments from the Board or Ms. Pyfrom, the interview concluded.

Karen Blom interviewed next. Ms. Willmore asked if she had read the job description and had any questions regarding the position. Ms. Blom inquired about the training

process. It was noted that Elizabeth Cerone had left a detailed notebook for reference and area Town Clerks have reached out to help if necessary. Ms. Blom answered all questions and scenarios posed to her; she outlined her work experience, described her work style and habits, had no specific salary requirement, and was immediately available to start. She would be interested in running for the position in the town election, and had no opinion on elected vs appointed town clerk. In response to her inquiry about in-person vs virtual work, it was explained what needs to be done in-office, what can be done virtually, and the accommodations available to work from home. She also wanted to know what certifications, if any, were required. With no further questions or comments from the Board or Ms. Blom, the interview concluded.

Discussion

Following the interviews, the Select Board discussed both applicants, the number of hours reasonable and necessary for the interim clerk to effectively fill the position, and appropriate salary. It was recognized that there will be a significant learning curve. After Board discussion, Ms. Willmore stated she would entertain a motion to offer the position to Karen Blom at \$20.50/hour for 25 hours per week. Mr. Del Castillo so moved, seconded by Mr. Turner. Vote: Del Castillo, yes; Turner, yes; Willmore, yes. Ms. Butler noted that as soon as Ms. Blom accepts the appointment as interim town clerk she must resign from the Finance Committee, citing the bylaw that Finance Committee members cannot also hold another appointed or elected position.

With no further business, and no public comment, Mr. Turner moved to adjourn, seconded by Mr. Del Castillo. Vote: Turner, yes; Del Castillo, yes; Willmore, yes. Meeting adjourned at 6:05 p.m.

Respectfully Submitted by Mary Bolduc, Boards' Clerk, March 9, 2021

Signed:

Dena Willmore DocuSigned by:
Dena Willmore
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Barry Del Castillo DocuSigned by:
Barry Del Castillo
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Zachary Turner DocuSigned by:
Zachary Turner
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