

**BUCKLAND SELECT BOARD  
MEETING MINUTES  
Buckland Town Hall  
17 State Street  
Thursday, May 12, 2020, 5:30 p.m.**

Barry L. Del Castilho

  
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Zachary J. Turner

  
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Dena G. Willmore

  
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Attendees: Barry Del Castilho, Dena Willmore, Zack Turner, Heather Butler, Herb Guyette, Marilyn Kelsey, James Sullivan (Falls Cable)

Zack Turner opened the meeting at 5:30 p.m., which was held *via* the Zoom Meeting Platform.

**Agenda Items**

1. **Appointments** – None.
2. **Operations Update**
  - a. **Emergency Management Director** – Herb Guyette reported there were no new cases of COVID-19 in Buckland. There was discussion about a Memorial Day Parade; there was no response from the VFW regarding a possible parade.
  - b. **Board of Health** – No update available.

**Re-Opening Procedures and Protocol**

1. **Town Hall** – No new updates.
- 2, 3. **Public Spaces; Businesses and Restaurants** – Input from Zack Livingston (Floodwater Brewery), one of the business liaisons, said one port-a-potty is enough now as downtown traffic is at a minimum. There have been no formal announcements for re-opening; more information from the Governor on May 18.
- b. **Senior Center Direction Search Update** – Barry Del Castilho said the Shelburne Select Board interviewed two candidates; one withdrew. A candidate is qualified, and a preliminary investigation search could be for an interim or re-open the current search. They may go with a headhunter.
- c. **Highway Garage Update** – Highway Garage Update. Dena Willmore reviewed a number of issues that are being addressed at the site: On the south side of the Pole Barn two utility connector vaults are now filled and are no longer a hazard. The drip line for the south side of the pole barn has been graded and stone laid. Regrading consistent with the new site plan developed by Terry Reynolds is underway as well as additional drainage being installed. It has been decided to pave the area in front of the Pole Barn to reduce the amount of silt getting into the catch basins. Terry has recommended that we always keep the entrance to the wash bay clear of snow and ice. Heather Butler reviewed, again, our decision to hire Terry to rework the site plan so that we protect our

employees and the new buildings. Zack Turner questioned the costs associated with this and why should this fall on the Town. Ms. Butler said that we are keeping detailed notes on all these additional costs for future potential action.

3. **Documents to Sign**

a. **Mohawk Trail Scenic Byway Endorsement Letter** – Dena Willmore moved we approve the letter; Barry Del Castilho seconded. Roll Call – Dena Willmore – yes, Barry Del Castilho – yes, Zack Turner – abstain.

b. **Select Board Meeting Minutes – March 10, 2020** – Dena Willmore moved to approve the Meeting Minutes; Barry Del Castilho seconded. Roll Call: Dena Willmore – yes, Barry Del Castilho – yes, Zack Turner – yes.

4. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Time Off Request – Dena Willmore moved to sign the Time Office Request for Chief Hicks; Barry Del Castilho seconded. Roll Call: Dena Willmore – yes, Barry Del Castilho – yes, Zack Turner – yes.

5. **Town Administrator's Report** – Heather Butler reported she submitted a grant to the Division of Ecological Restoration for the Nilman Road Project. Budget – The Finance Committee met last night. They are working on a budget model regarding areas of concern. They hope to have a Special Town Meeting in November to finalize the budget. The Board should think about use of free cash – rainy day? Road Projects – Might do some as there are deals for projects; will schedule a Finance Committee and Select Board meeting.

6. **Public Comment** – Marilyn Kelsey said the Finance Committee is doing a great job. She said the Senior Center services document has two versions. She said regarding parking on William Street, people have been parking on both sides of the street. Heather Butler said Poirier was unable to paint spaces because of the Town Hall parking lot project, and she is working on a solution.

7. **Volunteer Recognition** – The Busy Bees provided 65 child and 35 adult masks for the brown bag pick-up at school on Monday.

8. **Announcements** – No Bulky Waste Day – suspended indefinitely.

At 6:59 p.m, Barry Del Castilho moved to adjourn; Dena Willmore seconded. Roll Call – Barry Del Castilho – yes, Dena Willmore – yes, Zack Turner – yes. Meeting adjourned at 6:59 p.m..