

BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Wednesday, November 7, 2018, 5:00 p.m.

Listing of Topics

1. Appointments

- 5:00: Community Development Block Grant Public Hearing – Funding
- 5:30: Eversource Village Power Conversion – Melissa Hancock

2. Agenda Items

- a. Senior Center – Conway Street Building
- b. Cultural Council Appointment – William Knittle
- c. Annual Town License Fees
- d. Apple Valley Internet Build Out

3. Documents to Sign

- a. Curb Cut Permit – 67 Prospect Street
- b. Upper Street Engineering Proposal – Weston & Sampson
- c. Chapter 90 Request - \$40,000 MassWorks Budget Match

4. Town Administrator Updates

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

6. Public Comment

7. Volunteer Recognition

8. Announcements

9. Adjourn the Meeting

BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
November 7, 2018, 5:00 p.m.

Barry Del Castilho



Zachary J. Turner

Absent

Dena G. Willmore



Attendees: Barry Del Castilho, Dena Willmore, Jason Bang (Eversource), Justin Costa (Food Pantry), Jason Dirks, John Ferris (Shelburne Falls Water District), Ken Garber (Eversource), Melissa Hancock (Eversource), Dana McNay (Falls Cable), Linda Overing (Breezeway Farm Consulting), Jim Lombino, Robert Lord, Barbara Marcel, Whit Sanford, Jim Wagener

Dena Willmore opened the meeting at 5:00 p.m..

Appointments

5:00 p.m., CDBG Public Hearing – Funding - Dena Willmore opened the Public Hearing at 5:00 p.m. Linda Overing indicated this was the second of two Public Hearings required for this grant; the first hearing was done as part of the application process. This grant has two projects, reconstruction of Green Street which is complete, and support of the West County Emergency Food Pantry in Shelburne. Buckland residents also get food assistance at the Greenfield Center for Self Reliance.

There were no email comments received by Green Street residents for this public hearing. Town Administrator Andrea Llamas reported that residents are happy with the new drainage, roadway and sidewalks. There was minor sewer work done as well as water line improvements.

Justin Costa, West County Food Pantry Coordinator, said the Food Pantry is open eighteen hours per week at Cowell Gym. Users receive nineteen meals per person per month. Food is also delivered to Highland Village twice a month. When surveyed, Food Pantry users indicated they were treated with respect; they were satisfied with the amount and variety of food received.

Linda Overing reported that the Green Street project came in under budget because we received very competitive bids and kept change orders to a minimum. We can ask DHCD to reprogram the surplus funds. Linda Overing and Andrea Llamas met with DPW, Sewer and Water District staff and they recommended doing the engineering to upgrade the lower end of Ashfield Street to Conway Street as the sidewalk connection is not good. John Ferris, Assistant Water District Superintendent, indicated three houses on west Ashfield Street, and Blue Rock Restaurant/Salmon Falls building are served by a single 2" water line. This water line cannot support a sprinkler system, which has limited redevelopment of the Salmon Falls building. Continuing the Green Street 12" line under the railroad track to serve lower Ashfield Street would improve service on that street and the entire water district by looping to Conway Street. Also, the Ashfield Street sidewalks and intersection with Green should be evaluated for improved safety. The project would be bid in January 2019 and could be coordinated with the Town's proposed Complete Street redesign work on Ashfield Street.

Dena Willmore moved to submit a grant amendment request to DHCD to allow the Town to reprogram \$55,000 of surplus construction funds from the Green Street Reconstruction to the

engineering design of lower Ashfield Street and \$1,169,90 for related administrative costs ; Barry Del Castilho seconded. **VOTED** unanimously in favor.

At 5:20 p.m., Dena Willmore moved to close the Public Hearing; Barry Del Castilho seconded. **VOTED** unanimously in favor.

Justin Costa, John Ferris, and Linda Overing left the meeting at 5:20 p.m..

3. Documents to Sign

a. **Curb Cut Permit – 67 Prospect Street** – Barry Del Castilho moved we approve the Curb Cut Permit and request possibly moving the entrance onto Wall Street; Dena Willmore seconded. Will have Steve Daby, Highway Superintendent, come to the next Selectboard meeting to discuss logistics for the Curb Cut Permit. **VOTED** unanimously in favor.

5:30 p.m., Eversource Village Power Conversion – Melissa Hancock – Melissa Hancock indicated there is a planned outage for upgrades with automated switching to enhance services to the village area, possibly November 26 and 27. Customers will be notified by mail and telephone ten days prior to the planned outages. Barry Del Castilho suggested press releases to *The Greenfield Recorder* and *West County Independent News*.

Jason Bang, Ken Garber, and Melissa Hancock left the meeting at 5:42 p.m..

Agenda Items

d. **Apple Valley Internet Build Out** – Andrea Llamas indicated Whip City Fiber collected data and costs for their build out. Eversource and Verizon would do the make-ready work. Buckland could piggyback on that which is most cost/time effective and it could be done by spring. There is a cost for the drop for each home - \$18,000 - \$19,000 for the make-ready work for Verizon and Eversource. Go to Finance Committee for the funding. Drop costs from the network to each individual home would vary from \$600 - \$5,500. There will be approximately 12 homes which will not be serviced by Comcast or this network. Perhaps offer an amount to each home toward their cost. Buckland would not own the entity. In the spring go to Special Town Meeting for additional funding – Reserve Fund request for \$19,000. Apple Valley residents expressed their thanks for the Town's pursuit to get their homes wired.

a. **Senior Center – Conway Street Building** – Andrea Llamas indicated there has been interest in the Conway Street building. Pros – good location, parking, renovation costs would be less than new construction. Cons – under-sized, lower level would need significant renovation, columns interrupt space, moisture mitigation; limited headroom. Barry Del Castilho expressed concern about timelines for the Senior Center and the Police Department. Andrea Llamas advised getting a property appraisal. She will discuss with Cathy Buntin.

b. **Cultural Council Appointment – William Knittle** – Barry Del Castilho moved we appoint William Knittle to the Cultural Council; Dena Willmore seconded. **VOTED** unanimously in favor.

c. **Annual Town License Fees** – Dena Willmore asked Sherry Clark to survey Ashfield, Charlemont, and Shelburne for their fee schedules.

Documents to Sign

b. **Upper Street Engineering Proposal – Weston & Sampson** – Dena Willmore suggested adding an alternate for sidewalk and walk to the Historical Society Museum. Barry Del Castilho moved we sign the contract with Weston & Sampson for the engineering of Upper Street; Dena Willmore seconded. **VOTED** unanimously in favor.

c. **Chapter 90 Request - \$40,000 MassWorks Budget Match** – Barry Del Castilho moved we sign the Chapter 90 Request; Dena Willmore seconded. **VOTED** unanimously in favor.

5. **Items Not Anticipated by Chair 48 Hours in Advance of Meeting** – Whit Sanford said the GSFABA is trying to learn from each town about the Master Plan and where the partnership could be helpful to both towns and the village. Would like to meet with the Finance Committee about budgeting for the partnership.

Whit Sanford left the meeting at 6:43 p.m..

Dena Willmore read a Proclamation from the Governor and Lieutenant Governor regarding our veterans and the 100th Anniversary of Armistice Day.

4. **Town Administrator's Updates** – Andrea Llamas said we are starting the budget process; looking at capital requests which are due November 14, 2018.

6. **Volunteer Recognition** – Wayne and Sammy Purington for setting up and taking down the voting booths for the elections and our election workers.

At 6:50 p.m. Barry Del Castillo moved to adjourn; Dena Willmore seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:50 p.m..