

Buckland Planning Board  
Meeting Minutes  
October 3, 2019 7:00 p.m.  
Buckland Town Hall

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## AGENDA

1. Open the meeting.
2. Prepare for presentation of Housing Proposals.
3. Review and sign meeting minutes.
4. Other topics not reasonably anticipated by the Chair 48 hours prior to meeting.
5. Public Comment.
6. Adjourn the meeting.

## ATTENDEES

John Gould, Co-chairman  
Michael Hoberman, Co-chairman  
Andrea Donlon, Planning Board Member  
Brian Rose, Planning Board Member  
Jon Wyman, Planning Board Member  
Mary Bolduc, Board Clerk  
Alyssa Larose, FRCOG, Senior Land Use and Natural Resources Planner

## MEETING

1. Open the meeting - Meeting opened at 7:05 p.m.
2. Prepare for presentation of Housing Proposals -
  1. Board discussed ways to advertise the public forum. The new Recorder correspondent for West County, Maureen O'Reilly, will be contacted for an article in The Greenfield Recorder. Alyssa will edit and update the promotional flyer. She will also provide draft language for board members to review in deciding final copy for said flyer.
  2. Alyssa had prepared an updated version of the public forum Power Point. In preparation for the forum, the Board reviewed and discussed the Power Point for content, while formulating their method and focus of presentation.
    1. It was decided to allow for an intermediate discussion and question/answer session following Option 1 due to amount of information. Q & A will be timed, then presentation to proceed with public input/discussion/questions to follow and encompass entire presentation. Board discussed language for questions to elicit feedback.

3. If fewer than 25 people attend the forum, there will be a need to hold another one by January 2020, prior to a public hearing, tentatively sometime in March.
4. After October session, Alyssa will assess status. Grant for Housing ends in December.
5. Public information session to be held Thursday, October 24, 2019 at 7:00 p.m. in Town Hall.
6. Division of presentation duties as follows: Introduction through Page 7, Andrea Donlon; Option 1, Brian Rose; Option 2a, Jon Wyman; Option 2b, John Gould; Option 3 and finale, Michael Hoberman.
7. Alyssa will make any necessary changes to Power Point prior to October 24, and will assist in answering any questions that evening.
3. Review and sign meeting minutes - Board members reviewed minutes from September meeting. Michael moved to accept/sign. John seconded. Michael, John, Andrea, and Brian voted in favor of motion. Jon Wyman abstained because he did not attend September meeting.
4. Other topics not reasonably anticipated by the Chair 48 hours prior to meeting - John Gould advised Board that officer/co-chairs of the Board needed to be reevaluated and voted upon. Following Board discussion regarding duties of Board members and Co-Chairs, Brian Rose moved to retain the current format of the Planning Board with John Gould and Michael Hoberman as Co-chairs and Andrea Donlon performing technical and website duties. John Gould seconded. The motion carried with four votes in favor and John Gould abstaining.
5. Public comment - N/A
6. Adjourn the meeting - John Gould moved to adjourn. Brian seconded. Vote was unanimous in favor of motion. Meeting adjourned at 9:05 p.m.

Respectfully Submitted by Mary Bolduc, October 24, 2019