

**Buckland Board of Health
Meeting Minutes
January 19, 2021 6:30 p.m.
Meeting Via Zoom**

Agenda

1. Open the meeting.
2. Review/approve minutes for December 15, 2020.
3. Health Agent Report: Randy or Lisa DB.
4. CPHS 2022 Budget.
5. CPHS Contract Renewal - review and sign.
6. COVID-19:
 1. Transfer Station Issues.
 2. Cases, updates.
 3. Vaccine rollout - timeline, planning, publicizing.
7. Review/process mail - Marti or Terry will collect from Town Hall.
8. Any other items not reasonably anticipated by Chair 48 hours prior to meeting.
9. Public comment.
10. Adjourn the meeting.

Attendees

Richard Warner - Board of Health Chair
Terry Estes - Board of Health Member
Marti Taft-Ferguson - Board of Health Member
Heather Butler - Town Administrator
Lisa Danek Burke - Health Agent
Mary Bolduc - Boards' Clerk

Meeting

1. Open meeting - Meeting opened at 6:36 p.m.
2. Review/approve minutes for December 15, 2021 - Marti moved to approve, seconded by Rich. Vote: Marti, yes; Rich, yes. (Terry was not yet present at time of vote.)
3. Health Agent Report - Lisa Danek Burke gave the report.
 1. December saw a bit of a lull in activity, but now a handful of perc tests are coming in. Perc test to be done at 0 East Buckland Road on January 26, witnessed by Randy. Lisa gave an overview of the history of that property. Septics at 153 East Buckland Road and 133 Clesson Brook Road were reported to have failed.
 2. Randy has issued several food permits; the Eagles still needs documentation.
 3. There are a handful of temporary lodging applications which the health agents are working on with Jim Hawkins.

4. Lisa is primarily working on septic, and specifies "reviewed for the Board of Health" before signing off.
5. Lisa and Marti are to connect regarding software access, information sharing, etc.
6. COVID continues to dominate conversations and meetings. There is much contact tracing being done, with Randy Crochier and Lisa Danek Burkke pitching in to help. For the period January 2 - January 17, 2021, FRCOG reported 94 cases, up from 55 for the previous period. It was noted that Buckland was 0, increased to one, then dropped back to zero cases.
7. Nothing newsworthy to report from State call which mostly addressed reimbursements (FEMA).
4. CPHS 2022 Budget -
 1. Marti has sent the contract for Rich and Terry to review. Heather wants the Board to sign.
 2. Many unknowns remain going forward, which makes budgeting difficult. In addition, the district needs up to 12 more hours of coverage, Lisa White needs more help, and Lisa Danek Burke is going full time.
 3. Overview of funding from FY18 through FY22 given. There is an increase every year within that time span, with the exception of only a slight reduction between FY18 and FY19.
 4. When budget is before the Select Board and Finance Committee, Phoebe will be available to help explain and answer questions. Some increases will be due to increase in staffing and COLA raises. Though the district has grown by 4 or 5 towns, there is an abundance of work to be done, and Phoebe is being conservative due to uncertainty of revenue coming in.
 5. CPHS minutes are posted on the FRCOG website for further information.
5. CPHS Contract Renewal; review and sign-
 1. There was a brief Board discussion regarding any possible changes to contract, with Lisa Danek Burke addressing any concerns.
 2. Since there is room for only one signature, Richard Warner, BOH Chair, will be designated signee for Board.
 3. Heather stated that once signed, the CPHS contract will be put on the January 26, 2021 Select Board agenda.
6. COVID-19:
 1. Transfer Station issues -
 1. Incidents of non-compliance with respect to masking and distance protocols have been reported primarily as violations by members of one family.
 2. Heather Butler drafted a letter, edited by Marti Taft-Ferguson and Chief Hicks, to be delivered to said parties. The letter is the first step in enforcement, spells out the consequences of non-compliance, and will be sent as soon as Heather makes revisions; it could become a template for future use.
 3. Non-compliance letter could be signed by BOH member, the Police Chief, or both.
 2. Cases updates - covered in Health Agent Report.

3. Vaccine rollout; timeline, planning, publicizing -
 1. CPHS to address Boards' of Health roles in vaccine rollout.
 2. It was pointed out that the BOH has no control over receipt or distribution of vaccines.
 3. Several West County sites were suggested as a better fit than Mohawk, based on size; Charlemont Fairgrounds is one consideration.
 4. GCC in Greenfield was also cited as a suitable vaccination location.
7. Review/process mail; Marti or Terry to collect from Town Hall -
 1. Email received to put another house on Vacant and Abandoned list; located on Charlemont Road, past intersection with Avery Road. House appears to be a residence but is vacant; will check with assessor to confirm address and status.
 2. Lisa Danek Burke advised to put property on drive-by list.
8. Items not reasonably anticipated by Chair 48 hours prior to meeting -
 1. Lisa reported that Alyssa Larose reached out to her and Randy to meet and prioritize Vacant & Abandoned list.
 2. Size and number of bedrooms at 8 East Buckland Road discussed relative to septic system. There are two tanks totaling 2,500 gallons. Lisa reported that system needs further investigation.
9. Public Comment - N/A
10. Adjourn the meeting - Meeting adjourned at 7:40 p.m.

Respectfully Submitted by Mary Bolduc, Boards' Clerk, February 16, 2021



The block contains three handwritten signatures in black ink. The top signature is a cursive name, likely 'M. Bolduc'. The middle signature is 'Judy Este'. The bottom signature is a cursive name, likely 'Randy'.