

Buckland, MA Conservation Commission Meeting Minutes

August 1, 2023

Via Zoom

[Handwritten signatures and initials]

Agenda

1. Open Meeting
2. Previous Meeting Minutes will be reviewed August 7th
3. Continuance from July 24th meeting of NOI on Upper North St from Town of Buckland
4. Public Comment
5. Close Meeting

Attendees

Kathy Lytle, chair
Steve Howland, member
Mary Knipe, member
Jim Eagan, member
Heather Butler, Buckland Town Administrator, applicant
Nick DePalermo, Weston & Sampson
Amer Raza, MA DOT

1. Chair Kathy Lytle opened the meeting at 5:09 pm.
2. No minutes of previous meetings were reviewed.
3. Continuance from July 24th meeting of NOI on Upper North St. from Town of Buckland

Member Steve Howland moved to approve the NOI for Upper North St. with conditions. Chair Kathy Lytle seconded the motion.

Conditions:

1) Before any work commences, and at a time when the ground conditions are visible, applicant will notify the conservation commission. The notification will include:

- A. Confirmation of the OOC being filed at the registry of deeds by including section G of the OOC form 5 unless this has been sent to the con com prior.
- B. Confirmation that the dep file number has been posted at the site in the required manner and sign size.
- C. A written and signed statement to the effect that the OOC has been completely read and is understood by the applicant, and the applicant is responsible for ensuring all work on site is done, regardless of who performs the work, in accordance with this OOC. An email from the applicant is acceptable in place of a signature.
- D. Conservation Commission will be notified of the date and time of Mass

DOT's preconstruction meeting.

E. Commission will be notified at least 48 hours before work begins to schedule a site visit.

2) At the time of the site visit, the conservation commission will verify:

A. Delineation flags are all visible

B. DEP sign is posted correctly

C. All erosion control and anti-siltation measures are installed per the submitted plans and documents

3) Any member of the conservation commission can enter the property at any time during the duration of the order of conditions, to inspect the work and the erosion and anti-siltation measures.

All voted in favor of the motion. Arrangements were made for paperwork, signing and delivery. At the request of Mr. Amer RAza, email addresses of ConComm members will be added for notification of the pre-construction conference date, time and location.

4. An application has been received from Kim Erslev for the open position on the Conservation Commission. Member Howland read excerpts from the application; the members were in agreement to recommend Ms. Erslev's appointment to town administrator Heather Butler.

5. The Conservation Commission will not meet on August 7th; next meeting will be on Tuesday, September 5th.

6. Member Howland moved to adjourn the meeting; chair Lytle seconded the motion; all voted in favor; meeting adjourned at 5:25 pm

Respectfully submitted, Alison Cornish, Boards Clerk

Documents referenced:

TRANSPORTATION IMPROVEMENT PROJECT

Upper North Street Reconstruction

Town of Buckland, Massachusetts

NOTICE OF INTENT

MassDOT Project No. 612757

Prepared for:

Town of Buckland

Prepared by:

Weston & Sampson Engineers, Inc.

WSE Project No. 220827

July 2023